

**AFRICAN DEVELOPMENT BANK
VACANCY NOTICE N° ADB/11/139**

Position Title: Chief Financial Analyst	Grade: PL-3	Position N°	Closing Date: 09th September 2011
Department/Division: Treasury Department/Financial Technical Services Division - FTRY.4		Supervisor's Name & Title: Mr. Olivier Eweck, Division Manager, FTRY.4	
<p>Objectives: The overall objective of the division is to develop, launch and promote financial products and services that meet borrower's evolving needs. The Division works very closely with other finance departments in achieving this objective. It ensures that the financial operations of the Bank are properly co-ordinated in order to preserve its financial integrity.</p> <p>Duties and Responsibilities: Under the general direction of the Manager , Financial Technical Services , the incumbent will :</p> <p>As a product specialist</p> <ul style="list-style-type: none"> • Develop, launch and promote competitive financial products and services that meet the evolving needs of the Bank's clients. Products include, guarantees, derivative instruments, equity and quasi equity, loans in African currencies etc...; • Lead the Bank's initiative to issue domestic bonds in African capital markets and on-lend proceeds to projects; • Coordinate the development of relevant pricing methodologies for new products and assess impact of new products on relevant financial, risk management and lending policies; • Write product specification, technical guidelines and implementation modalities for these products; • Monitor the performance of products and services, and where necessary, analyse, develop and implement changes to existing product range to ensure that they continue to adequately meet borrower needs; • Conduct product competitor analysis and keep abreast of financial innovation, monitor economic and political trends in the international capital and money markets, and assess their impact on the Bank's competitiveness. • Provide financial advisory and technical assistance services including debt management and an understanding of ADB loan products and financial services; • Develop training, communication and marketing material and conduct staff and borrower information campaign; • Assist in the management of the interaction with relationship teams and provide guidance across the full range of products, and be a consistent, credible and accessible point of contact; • Build and maintain highly effective and successful relationships with key internal and external stakeholders, including financial advisors, investment banks, multilateral development banks and other financial institutions. <p>As a finance technical expert in project teams</p> <ul style="list-style-type: none"> • As part of the deal team, support Bank staff in originating, structuring, appraising, negotiating and closing of transactions in various sectors and using different instruments; • Review and negotiate project documentation, including term sheet and loan agreement • Work with project task manager to design appropriate solutions to meet needs of clients on a ongoing basis • Develop a fair and equitable pricing of the Bank's lending products. • Assist Country Departments in formulating borrower country policy for the choice of financing terms. • Assist clients in developing expertise and maintaining appropriate systems for identifying and assessing risks associated with their external liabilities. <p>Others</p> <ul style="list-style-type: none"> • Provide input on strategic issues and policy dialogue concerning the Bank's corporate business • Guide and direct junior staff and become fully involved in the detailed processing work, as and when required. • Represent the Division in technical working groups • Manage the Division in the absence of the Manager <p>Selection Criteria: (including desirable skills, knowledge and experience)</p> <ul style="list-style-type: none"> • At least a Masters Degree in Finance/Banking, Economics, Accounting and desirably a professional qualification in one of the aforementioned fields; • At least 7 years of relevant professional experience with good market knowledge - particularly in relation to structures, products, fixed income, derivatives, equity, African capital markets, due diligence, financial analysis of project finance and corporate finance lending and equity investments, risk management instruments; • Knowledge of fund raising and on-lending activities in developing capital markets, particularly in Africa • Excellent understanding of financial issues affecting sovereign and non sovereign clients in developing countries and policy issues associated with the Bank's mandate would be an advantage; • Strong customer focus, ability to interface effectively with clients and business contacts at a senior level and to work successfully as part of a team; • Excellent written and verbal communication skills, in French or English, good working knowledge of the other language; • Competency in systems with experience of Microsoft applications, particularly PowerPoint Excel and Word. Knowledge of SAP and Summit would be an advantage. 			
Submitted by: Mohamed Youssouf, Division Manager, CHRM.1		Date:	
Approved by: Gemina Archer-Davies, Director, CHRM		Date:	

Only applicants who fully meet the Bank's requirements and are being considered for interview will be contacted. Applicants will only be considered if they submit a fully completed Personal History Form (PHF) available from the Bank's web site and attach a comprehensive Curriculum Vitae (CV) showing date of birth and nationality and preferably submitted electronically to: recruit@afdb.org. African Development Bank is an equal opportunities employer and female candidates are strongly encouraged to apply. <http://www.afdb.org>