

**AFRICAN DEVELOPMENT BANK
VACANCY ANNOUNCEMENT N° ADB/11/188**

<u>Position Title</u> Division Manager	<u>Grade</u> PL-2	Position N°	<u>Closing date:</u> 15 DECEMBER 2011
<u>Department</u> QUALITY ASSURANCE AND RESULTS DEPARTMENT (ORQR) / RESULTS REPORTING DIVISION (ORQR.1)		<u>Supervisor's title</u> DIRECTOR, ORQR	
<p><u>Duties and Responsibilities</u></p> <p>The African Development Bank (the Bank) is a leading development institution on the continent, focused on promoting economic development and poverty reduction. It engages with the full range and complexity of development challenges in Africa. It has integrated operations, lending directly to the public and private sectors through a variety of instruments. It also provides advisory services and has an increasing country presence through a growing network of 27 field offices. The Office of the Chief Operating Officer (COO) is charged with improving coherence and coordination across the Bank's complexes, ensuring strategic priorities are reflected in resources allocation, enhancing monitoring and management of performance, and strengthening the focus on results. Within the COO's Office, the Quality Assurance and Results Department (ORQR) seeks to improve the quality and the development impact of the Bank's operations. This includes promoting a stronger focus on delivering development results, but also on reporting results and demonstrating the impact of Bank's operations on people's lives.</p> <p><u>Specific Duties</u> — The Division Manager will work under the general supervision of the Director ORQR. Core responsibilities include:</p> <ul style="list-style-type: none"> • Determining the objectives of the Division and establishing the work programme; • Monitoring implementation of the Division's work programme and introducing changes where necessary to ensure that work objectives are met; • Leading Bank-wide work for consolidating and updating the Bank Group's Results Measurement Framework and implementing Bank policies to collect core sector indicators; • Advising the Director ORQR and COO on improving the Bank's performance in key areas of the Bank's Results Measurement Framework. • Leading Bank-wide work for preparing and publishing the Bank's flagship publications on development effectiveness: the Annual Development Effectiveness Review, the Sector Briefs, and the Country Briefs; • Coordinating Bank-wide efforts for mainstreaming aid effectiveness principles into the Bank's operations, as well as the Bank's engagement in international discussions on development effectiveness; • Contributing to corporate efforts to develop formats, guidelines, policies, and systems (including a Bank-wide Results Reporting System) to strengthen the Bank's capacity to report on and disseminate results throughout the project cycle; • Leading the Bank dialogue with other multilateral development banks with regards to mutual accountability frameworks, reporting on results, and other high-level corporate initiatives; • Conceptualising, in coordination with the relevant departments, initiatives to upgrade the Bank's practices on communicating results to a wider audience, from Parliamentarians, to civil-society organisations, and the public at large. <p><u>Selection Criteria</u></p> <ul style="list-style-type: none"> • Minimum of a master's degree in public administration, economics, development evaluation, strategic communication, international relations or a related field; • Preferably a minimum of eight (8) years of relevant experience and with a good mix of corporate and field level assignments; • Established track record of assisting both internal and external clients to improve their capacity to deliver, monitor, and communicate development results; • Strong interpersonal skills, with a proven ability to build consensus among different stakeholders, create effective networks across institutional boundaries, and lead teams in a multicultural environment; • Demonstrated skills to combine strategic thinking with a good understanding on how to translate ideas into products in a participatory manner, navigating the shortest institutional way possible; • Superior written and oral communication skills in English and/or French with a working knowledge of the other language. 			
<u>Submitted by:</u> Mohamed Mahdi YOUSOUF, Division Manager, CHRM.1		<u>Date:</u>	
<u>Approved by:</u> Gemina ARCHER-DAVIES, Director, CHRM		<u>Date:</u>	

Only applicants who fully meet the Bank's requirements and are being considered for interview will be contacted. Applicants will only be considered if they submit an online application, and attach a comprehensive Curriculum Vitae (CV). The President, AfDB, reserves the right to appoint a candidate at a lower level. **The African Development Bank is an equal opportunities employer and female candidates are strongly encouraged to apply:** www.afdb.org/jobs

