

**AFRICAN DEVELOPMENT BANK  
VACANCY NOTICE N° ADB/12/124**

<b>Position title:</b> Principal Forensic Accountant	<b>Grade:</b> PL-4	<b>Position N°:</b> (SAP 50075486)	<b>Closing date:</b> 23 MAY 2012
<b>Department:</b> Integrity & Anti-Corruption Department (IACD)	<b>Supervisor's Title:</b> Director, IACD		
<p><b>Objectives:</b> The Integrity and Anti-Corruption Department (IACD) reports to the President and, as appropriate, to the Board of Directors. It has the overriding mandate to undertake unhindered investigations into allegations of corruption, fraud and misconduct or suspicions thereof. The primary target of its investigations will be activities, programs and projects financed by the Bank Group. In undertaking its investigations, IACD shall maintain the highest standards of professional proficiency and integrity. IACD will also develop preventive measures to proactively reduce the potential for misconduct, fraud or corruption within Bank Group operations.</p> <p>In undertaking its investigations, the Department maintains the highest standards of professional proficiency and integrity, and is guided by ethos of confidentiality, fairness and equity. IACD is empowered to: manage and operate procedures and mechanisms for ensuring confidentiality of the complaints hotline facility; protection of whistleblowers and anonymous reporting of corruption and fraud within the Bank and in activities financed by the Bank in Regional Members Countries (RMCs); to report regularly to the Office of the President (PRST) on the status of investigations or inquiries on allegations received; to verify the implementation of recommendations arising from investigations, including the debarment and imposition of sanctions against individuals, firms and companies found to have engaged in corrupt practices..</p> <p><b>Duties &amp; Responsibilities:</b> Under the general supervision of the Director, IACD, the Principal Forensic Accountant shall have responsibility to:</p> <ol style="list-style-type: none"> <li>1. Lead investigation teams or assist colleague investigator(s) to conduct investigations into allegations of fraud and corruption by identifying and providing detailed response to internal control weaknesses and red flags in financial statements.</li> <li>2. Utilize forensic accounting techniques to reconstruct corporate books, records and electronic information with suspect organizations/entities and/or analyze them and participate in fact-finding interviews.</li> <li>3. Perform analytical work on accountability issues; profiling of project activities and identifying potential risk to project funds.</li> <li>4. Prepare and edit required written reports and presentations of the highest quality for in-house standard judicial scrutiny (sanctions process).</li> <li>5. Conduct pro-active reviews aimed at detecting and preventing fraud or corruption in Bank operations in collaboration with relevant units within the Bank and member countries; monitoring the implementation of investigations recommendations to prevent re-occurrence of such irregularities and safeguard the assets and image of the Bank;</li> <li>6. Assist regional member countries respond to allegations involving the propriety of accounting and financial reporting, fraud, regulatory due diligence scrutiny and anti-corruption inquiries.</li> <li>7. Advise colleagues on identifying and assisting with their response to internal control weaknesses and indicators of fraud and corruption.</li> <li>8. Work independently or as part of a team in developing fraud and corruption prevention strategies and activities.</li> <li>9. Preparing periodic forensic accounting activity reports for the attention of the Director.</li> </ol> <p><b>Selection Criteria (Including desirable skills, knowledge and experience)</b></p> <ul style="list-style-type: none"> <li>• At least a Master's degree or its equivalent in Accounting, Finance, Audit, Banking, Economics, or any related fields. In addition, a professional (preferably forensic) accounting certification is highly desirable.</li> <li>• Working familiarity with investigative and forensic software.</li> <li>• Extensive understanding of forensic accounting and computer-based fraud detection techniques, specifically related to fraud and corruption in development projects.</li> <li>• Preferably six (6) years of relevant post qualification experience (preferably gained within an international organization), covering investigations of fraud, corruption and/or collusion, with at least three (3) years in the field of forensic and investigative accounting.</li> <li>• Experience with internal control systems with the ability to assess such systems and recommend remedial action.</li> <li>• Proven leadership qualities, as well as strong interpersonal and communication skills.</li> <li>• Experience of a multi-cultural environment and multi-disciplinary teams.</li> <li>• Ability to communicate and write effectively in English and/or French with a good working knowledge of the other language;</li> <li>• Competence in the use of the Bank's standard software applications (SAP, Word, Excel, PowerPoint).</li> </ul>			
<b>Submitted by:</b> Harold AKINGBADE-TAYLOR, OIC, CHRM.1			<b>Date :</b>
<b>Approved by:</b> Gemina ARCHER-DAVIES, Director, CHRM			<b>Date :</b>

**Only applicants who fully meet the Bank's requirements and are being considered for interview will be contacted.** Applicants will only be considered if they submit an online application, and attach a comprehensive Curriculum Vitae (CV). The President, AfDB, reserves the right to appoint a candidate at a lower level. **The African Development Bank is an equal opportunities employer and female candidates are strongly encouraged to apply:** [www.afdb.org/jobs](http://www.afdb.org/jobs)