

**AFRICAN DEVELOPMENT BANK
VACANCY NOTICE ADB/12/203**

Position Title: PRINCIPAL LEGAL COUNSEL – ENVIRONMENTAL AND CLIMATE CHANGE	GRADE: PL-4	Position No.: 0666 (SAP 50068937)	Closing date: 18 SEPTEMBER 2012
Department/Division: GENERAL COUNSEL AND LEGAL SERVICES DEPARTMENT (GECL)	Supervisor’s Name & Title DIVISION MANAGER, GECL.1		

Objectives: The principal objective of the Office of the General Counsel and Legal Services Department is to protect the interests of the Bank, from legal liability, and as necessary to provide requisite legal defense of the Bank in disputes. The Department provides in particular, legal support, legal advice and services to the Boards of the Bank Group, to the President, Vice-Presidents and the operational, as well as financial and administrative departments of the Bank. It ensures that the Bank Group has at its disposal the best available legal support, advice and services in order to enable the Bank Group to fulfill its functions in accordance with the constitutive instruments of the Bank Group and the principles and norms of international development banking.

The General Counsels’ Office (i) provides independent advice to the Boards of Governors, the Boards of Directors, and the President, (ii) supervises the work program of the Department, (iii) manages special initiatives such as the African Legal Support Facility, publications such as the Law for Development Review, and institutional reforms in the area of governance, and (iv) advises on legal issues arising from ADB general capital increases, ADF replenishments, ADB and ADF governance, ADB/ADF Annual Meetings and the various committees of the Boards.

Duties & Responsibilities: The incumbent will perform specialized legal actions requiring some supervision and is responsible for the execution of Public and Private sectors transactions. This includes the following:

(i) Public and Private Sector – Environmental and Climate Change

- Assist other counsels in conducting an environmental and climate change legal appraisal to determine the best structure of financing based on the recipient of the financing, the provisions of the Charter or general conditions and the available options, and the legal structure and operations of the recipient;
- Attending all Management meetings as required by the Section Manager, including Senior Management meetings, to review financing transactions from an environmental and climate change perspective;
- Negotiating or assisting in the negotiations of the legal documentation with stakeholders and if necessary to the success of the transaction, make appropriate revisions to the standard financing documentation;
- Drafting financing, environmental and climate change documentation;
- Preparing draft Board Resolutions for approvals of transactions and other operational matters stating the salient terms of the transaction;
- Prepare financing documentation for execution;
- Prepare legal opinions;
- Attending meetings of the Boards of Directors at which proposed projects are presented and provide any legal clarification that may be required in the course of the presentation;
- Review policy documents;
- Provide assistance to special funds on environmental and climate change;
- Legal advice to the CCCC or to any other Bank initiative as the case may be;
- Legal assistance on the Climate Change Action Plan and actions therein comprised;
- Advise on existing and planned Bank investments on climate change;
- Following up of negotiations on the Green Climate Fund;
- Developing and submitting a proposal for an Africa Green Fund;
- Support to the CIFs, CBFF, ClimDev, ACF, and SEFA;
- Guidance to operational departments and Senior Management to ensure that climate action is fully integrated into ongoing and planned programmes, projects, activities, and is reflected in Country and Regional Strategies;
- Advise on and revision of policies and procedures with relevance to climate change matters;
- Perform any other task as requested by Management.

(ii) Project Supervision

Following the approval of the financing to a recipient and the execution of the documentation:

- a. Review all documentation provided to determine whether the conditions of the financing have been fulfilled.
- b. Provide legal support services through the term of the loan, including interpretation of the terms of the agreement, preparing legal opinions on procurement matters, reallocation of the funds, and cancellation of the loan;

Selection Criteria (including desirable skills, knowledge and experience)

- At least a Master’s degree in Environmental or Climate Change Law, plus admission to the Bar of (or diploma to practice law) in a member country; or a first university degree plus a relevant combination of a professional qualification in Law (e.g. Juris Doctor (JD) plus admission to the Bar of (or diploma to practice law) in a member country;
- At least 6 (six) years of relevant professional experience, with an established law firm or an international financial institution, with proven administrative skills and experience in major international financial transactions;
- Proven competence in Litigation and or International Finance, Corporate, Development as well as Private and Public International Law;
- Demonstrated communication, team building, inter-personal, writing and analytical skills;
- Ability to communicate and write effectively in English and/or French; knowledge of the other language would be a plus;
- Competence in the use of standard software such as MSWord, Power Point, Excel.

Submitted by: Harold AKINGBADE-TAYLOR, OIC, CHRM.1

Date:

Approved by: Harold AKINGBADE-TAYLOR, OIC, CHRM

Date:

Only applicants who fully meet the Bank's requirements and are being considered for interview will be contacted. Applicants will only be considered if they submit an online application, and attach a comprehensive Curriculum Vitae (CV). The President, AfDB, reserves the right to appoint a candidate at a lower level. **The African Development Bank is an equal opportunity employer and female candidates are strongly encouraged to apply:** www.afdb.org/jobs