

Annual Meetings
May 27-28
Information Bulletin







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The Boards of Governors

Welcome to the 45th Annual Meeting of the Board of Governors of the African Development Bank and 36th Annual Meeting of the Board of Governors of the African Development Fund

27 and 28 May 2010

Abidjan Côte d'Ivoire

Annexes

Detailed Information is available on ADB website:

www.afdb.org/am

Provisional Programme: www.afdb.org/am/programme
Programme for Spouses: www.afdb.org/am/spousesprogramme
Cultural Evening Programme: www.afdb.org/culturalevent
Basic Security Rules: www.afdb.org/am/security
List of Police Stations: www.afdb.org/am/police
List of Restaurants in Abidjan: www.afdb.org/am/restaurants

Tourist Attractions in Abidjan: www.afdb.org/am/tourism

Hospitals and Special Emergency Assistance in Abidjan:

www.afdb.org/am/hospitals

Diplomatic Missions and Permanent Representations of the Republic of Côte d'Ivoire : www.afdb.org/am/diplomaticrepresentations

Foreign Diplomatic Representations in Côte d'Ivoire :

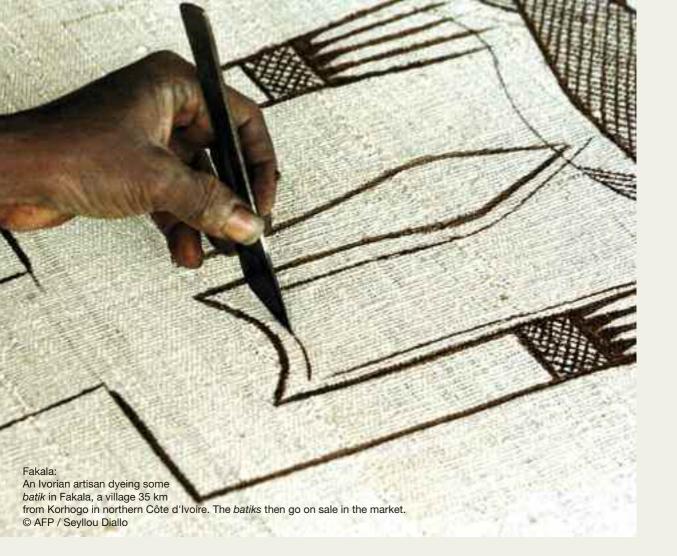
www.afdb.org/am/diplomaticmissions

Representations of International Organisations and Cooperation Agencies

in Abidjan: www.afdb.org/am/internationalorganisations

List of Banks in Abidjan: www.afdb.org/am/banks





Introduction

The 2010 Annual Meetings of the Boards of Governors of the African Development Bank and the African Development Fund will be held in Abidjan, Côte d'Ivoire, at the Hotel Ivoire Conference Centre from 27-28 May 2010. They will be preceded by technical meetings.

The opening ceremony will take place at the Hotel Ivoire Conference Centre at 9.30 a.m. on 27 May 2010.

The Annual Meetings' Programme will be available online at the following address: www.afdb.org/am/programme. Participants at the Annual Meetings are invited to visit this page regularly before and during the Meetings for information on any changes to the programme.

Before Arriving in Abidjan

Correspondence

Correspondence on the Annual Meetings should be sent to the following addresses:

Office of the Secretary-General African Development Bank Temporary Relocation Agency P.O. Box 323

1002 Tunis-Belvedere, Tunisia

Fax: +216 71 83 34 14 / 71 10 37 51

Tel.: +216 71 10 28 05

E-mail: annualmeetings@afdb.org National Organizing Committee Ministry of Planning and Development

P.O. Box V 165 Abidjan Republic of Côte d'Ivoire

Tel.: +225 20 20 08 42 / 20 20 08 43

Fax: +225 20 20 08 56

Pre-Registration and Access Badge

Heads of delegations or other invited guests should inform the Secretariat of the African Development Bank Group Annual Meetings or their diplomatic missions in Abidjan about the full composition of their respective delegations, well in advance of the Meetings.

Participants must register online via the link provided on the Bank's website www.afdb.org.

To successfully register, participants will require the reference number included in their invitation letters and include a scanned identity photograph in JPEG format online.

A registration desk will be set up at Hotel Ivoire to deal with name changes, lastminute guests and issuance of badges to pre-registered participants.

The desk will be open daily from 8 a.m. to 6 p.m.from 22-28 May 2010. Participants should therefore bring their invitation letters and their national passports. Each delegate or participant will receive an identification badge valid for the period of the Annual Meetings.

Participants who, for any reason, might not register online before arriving in Abidjan must contact the registration desk to complete this formality that will enable them to participate in various scheduled events during the Annual Meetings.

Starting 22 May 2010, shuttle buses will provide services between various hotels and the Hotel Ivoire.

Travel to and from Abidjan

Several airlines have regular flights to Europe from Abidjan: Air France, Royal Air Maroc, South African Airways, Swissair, Corsair, Egypt Air, Emirates, Brussels Airlines, MEA, etc.

Four airlines operate Inter-African flights from Abidjan: Air Ivoire, Air Burkina, Cameroon Airlines, Ethiopian Airlines, Mauritania Airways, Air Mali, Weasua, etc. It is recommended that Governors and delegates book their flights, both to and from Abidjan. However, should the need arise, the Annual Meetings Secretariat at the Hotel Ivoire will help with flight confirmation and any other travel-related problems.

The Ivorian government will facilitate entry visa and customs formalities for delegation members who have forwarded their flight schedules and point of entry into Abidjan to the Bank's Secretary General's Office. Measures will also be taken to welcome Governors and members of their delegations.

The General Secretariat will forward to Ivorian authorities all relevant information on arrival dates of delegations it would have received beforehand. To speed up immigration formalities, participants should provide certain information, namely: the delegate's name, country of issue of his/her passport including the arrival date and airport of entry.

Each delegate is, therefore, invited to complete and return online the registration form on which s/he has entered his/her identification information as follows: first name(s) and/or initials, followed by the surname. If the surname precedes the first name, it should be so indicated (underlined).

Special Flights

Delegations intending to use special aircraft must comply with international civil aviation regulations and request overflight authorisation in advance providing the following information: the aircraft's technical characteristics and registration number, crew composition, entry and exit points, number of passengers, call sign, landing and take-off dates, etc.

The flight references, in particular, data on crew members, dates, airports and arrival time must be communicated in advance to the AfDB General Secretariat and the National Organizing Committee in order to facilitate the reception of participants at the Abidjan Felix-Houphouet-Boigny International Airport.

Insurance

Prior to arriving in Abidjan, Governors and Delegates are advised to take out a health, travel and personal effects insurance policy for the period of the Annual Meetings. The business hours for insurance companies in Abidjan are: from 7.30 a.m. to 12.30 p.m. and from 2p.m. to 5.30 p.m.



List of Major Insurance Companies in Côte d'Ivoire						
Name	Geographical Location	Contacts				
Atlas Assurances	Abidjan Plateau, Bd de la République, 10 ave. du Docteur Crozet 04 P.O Box 314	Tel.: 20 22 35 34 / 38 37 3 Fax: 20 21 90 19				
Gras Savoye Côte d'Ivoire		Tel.: 20 25 25 00 / 27 00 Fax: 20 25 25 25 / 27 02				
Ascoma Côte d'Ivoire	Abidjan Immeuble les Hévéas 01 P.O. Box 1554	Tel.: 20 30 03 00 / 13 01 Fax: 20 30 03 01 / 13 02				
CNPS	Abidjan 24 Avenue Lamblin 01 P.O Box 317	Tel.: 20 25 21 00 / 16 82 Fax: 20 32 79 94				
MCI-Sogem	Abidjan BD Roume - Plateau 06 P.O Box 1309	Tel.: 20 31 65 00 Fax: 20 31 65 64				
ACOA Afrique Courtage Assurance	Abidjan, avenue du Général de Gaulle, Immeuble El Nasr 16 P.O Box 1418 Abidjan 16	Tél.: 20 33 61 84 Fax: 20 33 61 89				
NSIA Assurance	Plateau, rue du commerce 01 P.O Box V 164	Tel.: 20 31 75 00 / 98 00 Fax: 20 33 25 79 / 20 22 76 20				
SOMAVIE	Abidjan, Immeuble Woodin Center, avenue Noguès 01 P.O Box 363	Tel.: 2 0 31 11 40 Fax: 20 32 34 39				
AXA Assurances	Abidjan Avenue Delafosse extended 01 P.O BOX 378	Tel.: 20 32 88 88 Fax: 20 31 88 00				



Visa and Passport

A visa is required for entry into Côte d'Ivoire, except for ECOWAS member countries and countries having agreements with Côte d'Ivoire.

In addition, a valid passport is required. For ECOWAS nationals, an identity card will suffice. Passports must be valid for at least six months from the date of entry into Côte d'Ivoire.

As part of the hospitality provided to all 2010 Annual Meeting participants, the Ivorian government plans to facilitate the granting of visas to participants and all persons accompanying them.

Exceptionally, for purposes of the AfDB Annual Meetings, the Ivorian government has decided to issue entry visas to participants on arrival at the Felix-Houphouet-Boigny International Airport in Abidjan.

Participants who are nationals of some AfDB member countries and who may wish to obtain entry visas for Côte d'Ivoire before arriving in Abidjan are requested to contact Ivorian diplomatic missions with the following documents:

- A passport with a validity period of at least 6 months;
- A duly completed form (on both sides);
- A recent passport-type photograph (45 mm x 35 mm);
- Reasons for travel:
- A hotel reservation in Côte d'Ivoire: and
- Copy of airticket reservation or a photocopy of a return air ticket.

In addition to the above-listed documents, the diplomatic missions reserve the right to request any other supplementary documents, if necessary.

For further information, please consult the AfDB website for contact information of diplomatic missions accredited to Côte d'Ivoire, Ivorian diplomatic missions and consulates abroad.

Holders of diplomatic passports, AfDB laissez-passer, other laissez-passers and service passports, as well as nationals of countries with visa exemption arrangements with Côte d'Ivoire are exempt from paying visa fees.



Health Formalities

All hotels have medical and health services available to customers. Should the need arise, contact the hotel reception.

There will be a clearly indicated health centre at Hotel Ivoire which will be open from 7.30 a.m. to 6 p.m. during official national and international events. The centre will have medication, doctors and nurses (male and female) as well as support staff to attend to you. After 6 p.m, ambulance services will be available throughout the night.

In compliance with WHO requirements, the Ivorian government requires travellers entering the country to present a yellow fever vaccination certificate.

Participants without a yellow fever vaccination certificate will be vaccinated on the spot at the international airport health post.

Some practical advice: Please take simple precautions. The city of Abidjan presents no major risks. Pharmacies often sell the same products as in Europe. However, it is advisable to properly wash raw vegetable and, if possible, peel fruits before eating them.

Before bathing in the sea after a walk on the beach it is recommended to wet the nape of one's neck to prevent any risk of fainting.

Malaria is endemic in Côte d'Ivoire. Symptoms are similar to those of flu and they include splitting headaches, shivering and high temperature. Cases of malaria which do not present all these symptoms have been reported. Delegates are advised to take the necessary anti-malaria medicine before travelling.

If in doubt, it is advisable to take a thick blood smear test in a laboratory or to consult a doctor. Most hotels are air-conditioned and are often equipped with mosquito nets. It is preferable to use a canned insecticide or mosquito repellent once it is dusk.

Accommodation in Abidjan

Abidjan, Côte d'Ivoire's economic capital, is a mega-city with over four million people. It is West Africa's hub and nicknamed 'Little Manhattan'. Abidjan has several suitable venues for meetings, conferences and seminars.

List of Selected Hotels in Abidjan								
Hotel (address, tel., fax, e-mail)	Room types	Rates (CFA*)	Breakfast	Capacity	Available rooms			
Hôtel Ivoire (5*) Cocody, Bd. Hassan II Tel.: (225) 22 40 80 00 Fax: (225) 22 40 88 88 E-mail: h-ivoire@aviso.ci Ou mtourectme@hotmail.com	Single room Double room Junior Suite Presidential Suite	95,000 120,000 180,000 495,000	Included in room rate	145 rooms 55 suites	200			
Golf Hôtel (5*) Cocody, Riviera Golf Tel.: (225) 22 43 10 44 / 22 43 10 45 E-mail: golfhotel@golfhotel-ci.com Ou mtourectme@hotmail.com	Standard single room Superior single room Executive single room Suite	88,500 98,000 108,500 158,500	Included in room rate	236 rooms 14 suites	70			
Hôtel TIAMA (5*) Plateau, Face au Stade Félix Houphouët Boigny Tel.: (225) 20 31 33 33/ 20 31 30 00 Fax: (225) 20 31 32 32 E-mail: com@hotel.tiama.ci	Standard room Superior room Junior Suite Executive Suite	68,000 85,000 155,000 195,000	CFA 9,500	126 rooms 5 suites	100			
Pullman (5*) Plateau, Rue Abdoulaye Fadiga Tel.: (225) 20 30 20 20/ 20 30 20 30 Fax: (225) 20 21 20 28 E-mail: Annick.Paulus@accor.com Focal Point: Mme Annick Paulus	Single room (Lagoon view) Single room (City view) junior Suite Presidential Suite	100,000 92,000 170,000 525,000	CFA 13,000	197 rooms 12 suites	160			
Novotel (4*) Plateau, 10, Avenue du Général De Gaulle Tel.: (225) 20 31 80 00 Fax: (225)20 31 80 20 E-mail: Annick.Paulus@accor.com Focal Point: Mme Annick Paulus	Room (Lagoon view) Room (City view)	82,000 90,000 205,000 220,000	Included in room rate	170 rooms 31 suites	165			
Ibis Plateau (3*) Plateau - 7, Bd. Roume E-mail: Annick.Paulus@accor.com Focal Point: Mme Annick Paulus	Standard room	55,300	Included in room rate	177 rooms 4 suites	165			
Ibis Marcory (3*) Marcory, Bd. Valery Giscard d'Estaing E-mail: Annick.Paulus@accor.com Focal Point: Mme Annick Paulus	Standard room	55,300	Included in room rate	131 rooms	110			
Ivotel (3*) Plateau, Angle Rue Gourgas Avenue Terrasson de Fourgères Tel.: (225) 20 25 66 66 E-mail: ivotel@ivotel.com	Studio Suite	55,000 65 000	6 500 F. CFA	125 rooms	85			
Pergola (3*) Marcory Zone 4, Bd. Marseille Tel.: (225) 21 35 27 93 / 21 75 35 01 Fax: (225) 21 75 35 02	Studio Suite	35,000 50,000	De 2 000 F.CFA à 4 000 F. CFA	147 rooms	100			
Grand-Hôtel (3*) Plateau, Rue Montigny Tel.: (225) 20 33 21 09 Fax: (225) 20 32 98 60 E-mail: Abidjangrandhotel@yahoo.fr	Standard room	35,000	Included in room rate	90 rooms	75			
Golden Hotel (3*) Zone 4 C, Biétry, Marcory Rue du Canal Tel.: (225) 21 24 45 45 Fax: (225) 21 25 84 84 E-mail: alainaman@yahoo.fr	Standard room Luxe Room Senior Room	25,000 30,000 60,000	CFA 3,500	90 rooms	62			
Hôtel Ken'Ti (3*) Zone 4 C, Biétry, Marcory Rue du Canal Tel.: (225) 21 34 25 28/ 29 Cel: (225) 07 60 25 97 Fax: (225) 21 24 35 68 E-mail: info@hotelkenti.ci * 1 EUR = 655.957 F. CFA	Room	40,000	CFA 4,000	40 rooms	40			



The Bank's General Secretariat will make room reservations for Governors, Alternate Governors, special guests, Executive Directors and Senior Bank Management.

Other participants and observers at the Annual Meetings are requested to make their reservations directly with selected hotels. They are advised to include the name of their hotel on their registration forms which will be submitted to the AfDB.

o It is highly recommended that participants confirm their reservations no later than 10 May 2010. Beyond this date hotels will not guarantee room availability.

In agreement with the Ivorian government, most hotels selected by the Bank accept major credit cards.

Arrival in Abidjan

Reception at Abidjan Felix-Houphouet-Boigny International Airport and Transportation into Town

An Information and Protocol desk will be set up at Abidjan Felix-Houphouet-Boigny International Airport to expedite entry and departure formalities. The Ivorian government will provide each Governor with a chauffeur-driven car and a liaison officer.

Shuttle buses will transport participants from the airport to their hotels and from their hotels to the Hotel Ivoire Conference Centre where the Annual Meetings will be held.



Participants are reminded to clearly display the identification stickers on their clothing and to use the luggage labels marked 'ADB Annual Meetings' which will allow for priority treatment of their luggage.

Presidential delegations, ministers and special guests will be welcomed by senior Ivorian government officials in the VIP lounge of the Felix-Houphouet-Boigny International Airport and will be driven to their hotels.

Other delegates, guests and the press will be welcomed at the special desk set up at Abidjan Felix-Houphouet-Boigny International Airport and transported by bus to their hotels

Both on arrival and departure, delegates will be provided with the services of the joint AfDB/Côte d'Ivoire protocol officers.

Information Desk at the Hotel Ivoire Congress Centre

An information desk will be set up at the Hotel Ivoire to assist participants.

Press

The Bank's External Relations and Communication Unit will set up a communications office at the Hotel Ivoire's Conference Centre and publish a detailed programme if its activities before and during the Annual Meetings.

Representatives of the press are requested to contact the following press services for their accreditation and other information on the Annual Meeings or any requests for formal interviews:

- Before the Annual Meetings:
 - o At the AfDB: press@afdb.org
 - o The National Organizing Committee
- During the Annual Meetings: Communication Office at the Press Centre.

A press room will be provided. Access to it will be subject to prior accreditation. Press access to Hotel Ivoire's Conference Centre will be subject to prior authorisation.

Documentation and Speeches

Documentation in English and French will be available at the document distribution desk set up at Hotel Ivoire from 22 May 2010, from 8a.m.to 6 p.m.

Governors who wish to deliver a statement at the Annual Meetings should provide the Secretariat of Board of Governors at Hotel Ivoire with a copy of their statement

48 hours before the time of delivery. This is intended to facilitate the publication of these documents in their original language for participants and the press.

Telecommunications

National and international communications and Internet services are available at reasonable cost in all Abidian hotels.

In Côte d'Ivoire, communication is possible through fixed phone lines, broadband systems and fibre optics. There are five cellular networks operating in the international GSM system (Orange, MTN, MOOV, GREEN, COMIUM-KOZ). It is possible to use any of them under contract or with pre-paid cards (or electronic transfer) option.

The five cellular telephone operators have several sales points in town open from 7.30 a.m. to 5 p.m.

Pre-paid cards are sold by authorised dealers and can also be procured in shopping centres.

Côte d'Ivoire's Geographical Features





Located in the Western part of the African continent and in the Intertropical Zone, Côte d'Ivoire has a surface area of 322,462 Km_. It is bound to the south by the Atlantic Ocean, to the east by Ghana, to the north by Burkina Faso and Mali, and to the west by Guinea and Liberia. Yamoussoukro has been the country's political capital since 1983 and Abidjan, the economic capital. In addition to Abidjan and Yamoussoukro, the country's other main towns are: Bouake, its second largest town; San Pedro where the country's second port is located; Daloa, Korhogo, Man and Abengourou.

French is the country's official language. The other languages spoken are Baoule, Malinke-Dioula, Senoufo, Dan, Agni, Bete, Attie and Guere.

With an average annual growth rate of 3.3 %, the total population was estimated at 21.4 million inhabitants in 2009, three million of whom were immigrant workers who had settled in the country with their families, mainly from the countries of the sub-region. This population, which ten years ago was mainly rural (57.2% in 1999), was in 2009 evenly distributed between rural areas (50.2%) and the urban centres (49.8%).

Côte d'Ivoire is divided into four agro-climatic zones:

- 1. The Tropical Transition Zone, characterised by a single rainy season from April to October with 950 to 1,700 mm/year;
- 2. The Equatorial Transition Zone 1 with two rainy seasons from March to June and from September to October with a total of 950 to 1 600 mm/year;
- 3. The Equatorial Transition Zone 2, also with two rainy seasons from April to July, the most abundant, and from September to November, irregular, with 1,300 to 2,400 mm/year;
- 4. The mountainous zone, characterised by one long rainy season from March to October, with 1,500 to 2,200 mm/year.

A country of layered plateaus, with steep rises, sometimes forming escarpments, Côte d'Ivoire is mainly flat. This plateau landscape with a ferruginous crust, is gently broken by chains of hills.

Facilities

Côte d'Ivoire has several assets which make it the best West African venue for conferences and seminars:

- several tourism facilities;
- world-class hotel facilities;
- an ultra-modern transport network with one of the best road networks in the subregion (68 000 km with 6 000 km of asphalt roads), 638 km of railway from the north to the south of the country;
- two main ports (Abidjan and San Pedro);
- a major air network with the biggest and most modern airport in the sub-region (Abidjan Felix-Houphouet-Boigny International Airport);
- telecommunication network (fixed telephony, mobile telephony, radio, television, fax, telex, internet) covering most of the country's large urban centres;
- simultaneous translation equipment into several languages; and
- state-of-the-art health-care facilities.

Time Zone

Côte d'Ivoire is on GMT time. The official working hours are as follows:

- Public Service: from Monday to Fridaym from 8 a.m. to 5 p.m.
- Banks and Insurance Companies: from Monday to Friday from 8 a.m. to 4 p.m.
- Commercial Activities: from Monday to Saturday from 8 a.m. to 1 p.m. and from 3 p.m. to 7 p.m.



Practical Information

Banking System and Currency

Some restaurants and shops in Abidjan accept credit cards such as Visa, Master-Card and American Express. The foreign exchange offices are open from 8a.m. to 1 p.m. and from 2p.m. to 6 p.m.

Currency

The country's legal tender is the CFA franc, a common currency for member countries of the West African Economic and Monetary Union (WAEMU). It can be exchanged in commercial banks, foreign exchange offices and hotels. The CFA franc is pegged to the Euro at the fixed exchange rate of 1 Euro = CFAF 655.957.

Convertible currencies may be freely exchanged in banks, foreign exchange offices and major hotels.

The list of banks in Côte d'Ivoire is available at the following address: www.afdb.org/am/banks

Electricity

Electricity is 220 volts with two-pin sockets (Continental Europe). Visitors with plugs that are incompatible with the Ivorian electricity system should obtain universal adaptors before travelling to Côte d'Ivoire.

Security

Upon arrival, every participant will receive an identification badge which should be worn constantly. For security reasons, the luggage and personal effects of all participants will be subject to electronic checks at the airport and hotel. The Information Desk and protocol officers will be available to help participants resolve any security issues they may encounter.

The country's security situation has significantly improved in recent years, though major risks persist which could involve incidents of crime with or without violence. Visitors are, therefore, advised to be vigilant in all circumstances and should comply with minimum security rules.

It is safe walking around Abidjan during the day. But, it could be dangerous walking around at night in many places, unless you go out in groups. Like in all big cities, participants should therefore watch out for purse and bag snatching thieves and pick-pockets.

AfDB security services will, in collaboration with the country's security forces, ensure that the Annual Meetings take place without incidents.

In case of emergency, call the following numbers:

• Police Emergency: 111 or 170

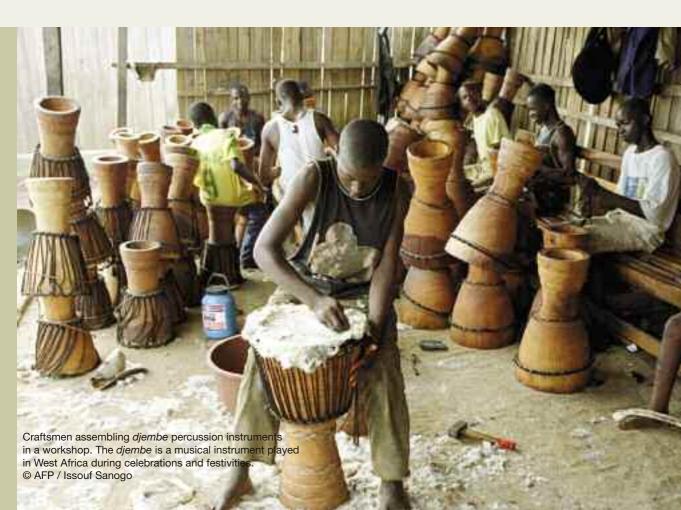
• Fire Brigade: 180

Most taxi drivers in Abidjan speak French, but participants are advised to take their AfDB Annual Meetings badge as well as the list of hotels and main tourist attractions with them. Most of the taxis have meters. However, visitors are well advised to agree on the fare with the driver before using their services.

The Ivorian government will ensure the security and protection of delegates in all the selected hotels, at the Conference Centre, in public places and during excursions.

It is mandatory to wear the Annual Meetings badge to have access to the conference centre as well as meeting rooms and other facilities. All participants will be required to go through the security gates in order to access the conference centre.

The AfDB security team will work closely with Ivorian security forces inside Hotel Ivoire, as well as in other areas where accommodation is provided. A security post will be set up for all security or safety-related issues.



Annual Meetings participants are urged to familiarise themselves with security rules applicable to all travel provided at: www.afdb.org/am/security.

Participants may also consult the list of Abidjan police stations at the following address: www.afdb.org/am/police.

NB: It is forbidden to bring firearms into the country or to carry any type of weapon within the Conference Centre without prior authorisation from Ivorian authorities.

Prohibited Articles

It is strictly forbidden for visitors to bring banned substances into Côte d'Ivoire such as morphine, heroin, opium, cannabis, etc. Drug trafficking is punishable by death. It is illegal to bring contraband into the country or export it from the country.

Firearms are also prohibited. Consequently, every visitor wishing to bring a weapon, of whaterver nature, including weapons for sports, must obtain a permit to carry firearms. The possession of firearms without a permit issued by a competent Ivorian judicial authority is liable to prosecution.









