REQUEST FOR EXPRESSIONS OF INTEREST

RECRUITMENT OF A CONSULTANCY FIRM TO SUPPORT THE GAMBIA WOMEN’S BUREAU IN THE ESTABLISHMENT OF A NATIONAL COOPERATIVE FOR VEGETABLE GROWERS/MARKETERS

Country: THE GAMBIA
Project Name: Inclusive Growth Promotion Institutional Support Project (IGPISP)
Sector: Economic and Financial Governance Sector
Financing Agreement reference: 2100150037298
Project ID No.: P-GM-KF0-002

Background

The Government of the Gambia has received financing from the African Development Bank towards the cost of the Inclusive Growth Promotion Institutional Support Project (IGPISP), and intends to apply part of the agreed amount for this loan to payments under the contract Recruitment of a Consultancy Firm to support the Gambia Women’s Bureau in the Establishment of a National Cooperative for Vegetable Growers/Marketers.

The service under this assignment is to establish a National Cooperative for Vegetable Growers and Marketers, and to develop a 5 years strategic plan (2019 to 2023) and an operational manual to guide the implementation process.

The Consultant Firm will be required to complete this assignment in six (6) months

Scope of Assignment

In collaboration with the Ministry of Agriculture, Ministry of Women’s Affairs, Women’s Bureau and key stakeholders, the consultant is expected to perform the following duties; the specific tasks include:

- Design a National cooperative structures and an implementation plan taking into consideration of the decentralized structures of the Country;
- Development of an operational manual to guide the formation of cooperatives at all levels in consultation with the Agri-Business Services (ABS) of the Ministry of Agriculture;
- Development of a 5 years strategic plan (2019 to 2023) in collaboration with partners;
- Validation of the designed cooperative structure and the strategic plan.
The Project Coordination Unit of the Ministry of Finance and Economic Affairs now invites eligible Consultancy Firms to indicate their interest in providing this service. Interested Consultancy Firms must provide information indicating that they are qualified to perform the services (description of similar assignments, experiences in similar conditions and availability of appropriate professional skills, etc.). The Shortlist criteria will be as follows:

a) Information about firm’s capacity and number of years in business in this field - 10 points  
b) Technical and managerial organization of the firm – 10 points  
c) General qualification and experience of the firm – 20 points  
d) Specific Experience in relation to similar assignments conducted in the past – 20 points  
e) Qualification and Experience of the key staff (the Expert identified to lead on this project should hold relevant qualifications with in-depth experience in conducting similar assignment) – 40 points

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank’s Procurement of goods (including non-consultancy services), works and the acquisition of consulting services, financed by the Bank for the project, and will be carried out in accordance with the “Procurement Policy and Methodology for Bank Group Funded Operations” (BPM), dated October 2015 and following the provisions stated in the Financing Agreement. Selection Method will be “Selection Based on Consultants Qualification” (CQS) which is available on the Bank’s website at http://www.afdb.org.

Interested consultants may obtain further information at the address below during office hours Monday to Thursday 8.00 am to 4.00 pm and Friday 8:00am - 12:30pm.

Expressions of interest must be delivered to the address below by Thursday 15th February 2018 at 16:00hrs Gambian Time and mention “Recruitment of a Consultancy Firm to support the Gambia Women’s Bureau in the Establishment of a National Cooperative for Vegetable Growers and Marketers”.

Attn: Project Coordinator  
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