

# **REQUEST FOR EXPRESSIONS OF INTEREST**

## **AFRICAN LEGAL SUPPORT FACILITY (ALSF)**

### **Legal Consultant – African Petroleum Legislation Atlas (APLA) Project and other extractive industries initiatives**

The African Legal Support Facility (“ALSF” or the “Facility”) hereby invites individual consultants to indicate their interest in the following Assignment: **Legal Consultant for the African Petroleum Legislation Atlas (APLA) Project and other initiatives on extractives industries.**

The ALSF is currently recruiting a Legal Consultant for the APLA Project and other initiatives on extractives industries and natural resources.

#### **1. General information about ALSF and APLA Project**

The ALSF is hosted at the African Development Bank in Abidjan, Côte d’Ivoire. The ALSF's main objectives include: (i) assisting African Governments in defending against litigation brought against them by vulture funds (and other such entities); (ii) providing legal advisory services to African Governments in the negotiation of complex commercial transactions relating to extractive resources, infrastructure, PPPs, debt, and related commercial agreements; (iii) capacity building for lawyers related to the above; and (iv) development of knowledge products.

APLA is a legislation gathering, organisation, dissemination, capacity building and capacity utilisation Project with three main activities: namely (i) the creation of the APLA platform, a free online one-stop resource for Africa’s petroleum legal framework (petroleum code, regulations and related legislation) with interactive features to provide comparative data; (ii) production of the Guiding Template, an annotated document that outlines a menu of legislative solutions to assist countries in the preparation or revision of their petroleum laws; and (iii) capacity building through training (on-ground and remotely) of African legal professionals in the use of the online platform and on overall issues in petroleum law.

The objective of the project is to support African countries in maximizing petroleum resource benefits through (i) promoting transparency, accessibility and the comparison of Africa’s petroleum laws; (ii) facilitating the preparation, revision and implementation of petroleum laws; (iii) providing a living database that will catalyse research and policy debates on legal and regulatory issues; and (iv) promote the development of local legal expertise on African petroleum laws.

The Consultant will also be working on other initiatives of the ALSF related to extractive industries and natural resources.

The ALSF is seeking a Legal Consultant to assist in the operations of the APLA Secretariat, a special unit within the ALSF which is tasked to implement the APLA Project. The suitable qualified Consultants shall be able to communicate and write effectively in English and/or French (some knowledge of Portuguese would be an advantage). This is for a Full-Time Consultant position for a period of six (6) months, with the possibility of extension.

## **2. Objectives and Tasks of the Assignment**

- Assist in the APLA Secretariat in the activities of the ALSF related to the Africa Petroleum Legislation Atlas (APLA) including:
  - a. Collecting, processing and storing Africa's petroleum laws and regulations into an online platform and maintaining the APLA platform;
  - b. Updating and maintaining a Guiding Template with a menu of options and examples for the full range of issues covered under a mining legal framework; and
  - c. Liaising with the AMLA Project Implementing Consortium to support the APLA Project.
- Oversee the Legal Research Team (LRT) members by:
  - a. Providing the LRT with the necessary assistance and research support in carrying out their assignments;
  - b. Conducting quality-review of LRT deliverables accordance with the specific instructions and guidelines provided, and prepare the Assessment Sheets corresponding to each assignment;
  - c. Providing LRT members with feedback, based on pre-established criteria;
  - d. Evaluate the LRT's compensation for the LRT member's performance in accordance with the guidelines and criteria provided, and prepare the Quality Control Review (QCR) responses.
- Manage the APLA Content Management System (CMS) and the Guiding Template by:
  - a. Performing update and clean-up work of the APLA platform;
  - b. Updating and maintaining the Guiding Template;

- c. Performing diagnosis of the APLA platform;
  - d. Liaising with the IT and other external consultants.
- Contribute to the development of APLA materials (training and dissemination materials) and knowledge products;
  - Contribute to the delivery of the APLA pilot phase project launching workshop scheduled in November 2019 and other APLA capacity building activities (assistance with organization, delivery of sessions, etc.);
  - Perform such other assignments as may be required from time to time by the Supervisors and the ALSF Director, particularly in the extractive sectors and natural resources.

### **3. Administration/reporting**

The Consultant will report to the Chief Legal Counsel who will adequately brief and guide the Consultant.

### **4. Duration of the assignment**

The assignment will last for six (6) months, starting as soon as the process is completed.

The Consultant will be based in Abidjan, Côte d'Ivoire.

### **5. Qualifications and Experience Required**

- At least a Master's degree in Law, plus admission to the Bar of (or diploma to practice law in) a member of the African Development Bank; or a first university degree plus a relevant combination of academic qualifications in law e.g. Juris Doctor (JD) plus admission to the Bar of (or diploma to practice law in) a member country;
- At least four (4) years of relevant experience with an established international law firm, research institution or international financial institution, with proven technical competence and experience in international extractive resources, project finance, and commercial contracts;
- Good understanding of mining legislative frameworks and ideally those related to other extractive industries;

- Detail-oriented, responsiveness to feedback and possess a drive for results;
- Ability to be proactive, multi-task and consistently meet deadlines;
- Strong communication, inter-personal, writing, and analytical skills;
- Competence in Microsoft Office; knowledge of cloud-based project management software and SAP a plus;
- Ability to communicate and write effectively in English and/or French; some knowledge of Portuguese would be an advantage;
- Must be a citizen of a member country of the African Development Bank; and
- Willingness to undertake travel (30% of the time).

## 6. Remuneration

The Consultant shall be paid a total monthly lump sum, comprising fee, subsistence or other incidentals, for the duration of the assignment, which is commensurate with the number of years of work experience. The ALSF will cover travel and field mission costs (if any) as per African Development Bank rules in this regard.

## 7. How to apply

The African Legal Support Facility invites Individual Consultants to indicate their interest in providing the above-described services. Interested Consultants shall provide information on their qualifications and experience demonstrating their ability to undertake this Assignment (documents, reference to similar services, experience in similar assignments, etc.).

Expressions of Interest must be sent electronically to [alsf@afdb.org](mailto:alsf@afdb.org), copying Mr. Thierno Olory-Togbé, Principal Legal Counsel ([t.olory-togbe@afdb.org](mailto:t.olory-togbe@afdb.org)); no later than **31 May 2019 at 6:00 PM GMT**, specifically mentioning “ALSF - Legal Consultant - APLA Project and other extractive industries initiatives” in the subject heading.

Any questions and requests for clarifications may be sent to: [t.olory-togbe@afdb.org](mailto:t.olory-togbe@afdb.org)

**Deadline 31 May 2019 6:00M GMT. Only short-listed individuals will be contacted.**

**Please attach an updated Curriculum Vitae on based of the template in Annex 1, a cover letter expressing your interest in joining the ALSF and any other relevant document.**

**ANNEX 1:**

**MODEL CURRICULUM VITAE (CV)**

Title of the Assignment: **Legal Consultant - APLA Project and other extractive industries initiatives**

Department: **ALSF**

Surname:

First Name:

Birth Date:

Nationality:

Address:

Country:

Telephone:

E-mail:

<b>Are any of your family members (spouse/partner, father/mother, Brother/sister, Son/daughter, etc.° employed in the African Development Bank?</b>			Yes <input type="checkbox"/> No <input type="checkbox"/> If « Yes », the following data must be provided
<b>Name</b>	<b>Relationship</b>	<b>Organisation Unit</b>	<b>Place of Assignment</b>

<b>Language Level</b>	<b>Read</b>	<b>Written</b>	<b>Spoken</b>
English	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
French	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Other (specify)	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent

**Key Qualifications:**

Please provide (i) a summary of your experience and training highlighting the most relevant for the proposed assignment, and (ii) the responsibilities, which you exercised. Utilize one halfpage maximum.

**Education (University Level and above only):**

Name of University - City - Country	Period		Diploma Obtained	Main Topic / Major
	From	To		

**Professional Training:**

Name of Training Institution- City - Country	Type of Training	Period		Certificates or Diploma Obtained
		From	From	

**Employment Record:**

Begin with your most recent employment. For each job since your Master Degree achievement, please indicate:

- Name of the Employer
- Type of Activity/Business of the Employer
- Title / Function
- Place of Employment

- Brief Description (three lines maximum) of main accomplishments and responsibilities

**Reference:**

Please indicate the name and address of three persons with no family relationship with yourself, familiar with your character and titles.

I hereby certify that the responses, which I provided above, are all, to the best of my knowledge, true, complete and accurate. I acknowledge that an inaccurate statement or essential omission in a personal declaration or another document required by the African Legal Support Facility might result in the rejection of my application, termination of my Contract or any other administrative sanction by the Bank. The African Legal Support Facility may verify any statements, which I made in this application.

Date: \_\_\_\_\_

*Signature:*