The Government of the Kingdom of Swaziland has received financing from the African Development Bank (AfDB) towards the cost of the Manzini to Mbadlane (MR 3) Highway Project, and intends to apply part of the agreed amount for this grant to payments under the contract for procurement services on the project.

The Project intends to hire the services of a highly organized, energized and experienced professional, capable of operating effectively in a very demanding road construction environment, to serve as a Procurement Specialist for the Project.

This is a full time position for duration of six (6) months. It is expected that the consultant will carry our procurement activities under the project. In addition, the consultant will supervise and provide guidance and training to a full-time Procurement Officer who is an employee of the Project Implementation Unit.

The Consultant will be required to monitor and provide guidance for preparation of documents and processes related to procurement activities under the project.

Procurement Consultant working under the direct supervision of the Chief Roads Engineer shall monitor the procurement components of the project and conduct the assigned tasks identified below:

- Establish procurement procedures including a simple tracking system to monitor the implementation of procurement activities.
- Monitor the procurement system for the project, based on guidelines and procedures of AfDB and Government for the procurement of goods, works, and services under the Government Public Procurement Law.
- Approved Standard Bidding Documents (SBDs), prepared by the Procurement Specialist and customized to the needs of the project using the AfDB standardized forms.
- Assist with the preparation of the Project’s Annual Procurement Plan and monitor its implementation.
- Review and approve General Procurement Notices (GPNs), Specific Procurement Notices (SPNs), and Expressions of Interest (EOIs).

Qualification, Experience and Competencies

Incumbent should have a minimum of
- Bachelors’ degree in Procurement, Finance, economics or equivalent degree,
- Master’s or Post-graduate degree in relevant discipline e.g. Engineering, Architecture, Procurement, Law, Management, Commerce or related field
- Minimum of ten (10) years public procurement experience and procedures, of which at least five (5) must have been served as a Procurement Specialist, Procurement Manager or Procurement Consultant in AfDB or similar donor funded procurement activities.

Expressions of Interest from interested consultants, including the following, must be delivered to the address below or emailed no later than 17:00 Hrs. Swaziland time Friday, July 10, 2015:

- CV detailing qualifications and experience with attached photocopies of relevant certificates/credentials.
- Brief description of similar assignments undertaken including scope of the assignment, location(s), cost, name and contact details of the client.
- Three professional references (include email and daytime phone numbers).

Attention: Mr. Buhle Vincent Dlamini
Lusutfu Link Road, Hospital Hill

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