REQUEST FOR EXPRESSION OF INTEREST
FOR THE
INDIVIDUAL CONSULTANCY SERVICES FOR TECHNICAL
ASSISTANCE TO THE NACALA ROAD CORRIDOR
DEVELOPMENT PROJECT PHASE IV
ROAD DEVELOPMENT AGENCY/ MALAWI ROADS AUTHORITY

Sector: Transport
Financing Agreement reference: 2100150030793 (Zambia) and 2100150030794 (Malawi)
Project ID No.: P-Z1-DB0-137 (Zambia) and P-Z1-DB0-084 (Malawi)

1. Background
The Governments of the Republic of Zambia and Malawi have received funding from the
African Development Bank (AfDB) towards the Nacala Road Corridor Development Phase IV for establishing One Stop Border Post (OSBP) at Mwami in Zambia and Mchinji in Malawi and intends to apply part of the agreed amount for this loan towards payments for an Individual Consultant (Technical Assistant).

2. Objective
The services included under this project is to enhance the efficiency in the day-to-day management of the project, ensure effective implementation of the project during the entire project cycle from procurement, construction through to commissioning and to ensure knowledge transfer to the local staff attached to the project. The two Governments therefore now invites an eligible consultant to indicate their interest in providing these services.

3. Duration of the assignment
The contract for the assignment shall have a duration of 18 months with a possibility of extending for an additional six months. The TA shall be based in Chipata, Zambia at the project site

3. Qualifications of the Technical Assistant (TA)
The TA shall have the following qualifications:
a) A minimum of a bachelor’s degree (10) years post qualification experience in cross-border operations
b) Minimum 5 years experience in project management and procurement under international financing organizations

c) A Postgraduate qualification in Project Management or Project Monitoring and Evaluation or its equivalent shall be an added advantage.

4. Main Tasks for the Technical Assistant

The main tasks of the TA will include, but not limited to the following:

a) Provide support to the Project Coordinators (PCs) in Zambia and Malawi

b) Coordinate with the PCs in all project procurement processes and activities and guide the project teams (consultants, contractors, etc), and ensure that all contractual obligations are adhered to

c) Ensure efficient and effective implementation of tasks leading to the

d) establishment of the OSBP;

e) Identify and coordinate training for government officials and clearing agents in One-stop-border post operations

f) Develop and maintain a project database for easier reference to project information;

g) Direct and supervise the day to day operations of the project;

h) Ensure that all contractual obligations are adhered to

i) Preparation of monthly progress reports

j) Perform other duties as assigned from time to time.

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with section V under selection of individual consultants of the African Development Bank’s “Rules and Procedures for the use of Consultants” (May 2008 edition revised July 2012), which is available on the Bank’s website at http://www.afdb.org.

Interested consultants may obtain further information at the address below from 08:00hrs to 12:30 and 14:00hrs to 17:00hrs local time. Expression of Interests must be submitted with the following

a) CVs detailing qualifications and experience with attached photocopies of relevant certificates / credentials.

b) Brief description of at least three similar assignments undertaken including scope of the assignment, location(s) and costs.

c) Three professional references (include e-mail and daytime phone numbers)”.

The submissions must be sealed and clearly marked “Consultancy Services for Technical Assistance to the Nacala Road Corridor Development Project Phase IV “ and delivered to the address below no later than 10:30 Hrs Southern African time, on Friday, 22nd April, 2016:

The Chief Executive Officer
Roads Authority
Functional Building
Off Paul Kangame
Private Bag B 346
Lilongwe 3
MALAWI
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E-mail address: ipc@ra.org.mw

Attention The Chairperson
Internal Procurement Committee