REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTANCY SERVICES)  
MALAWI  
PUBLIC FINANCE MANAGEMENT INSTITUTIONAL SUPPORT PROJECT- PHASE II  
MANAGEMENT OF DOMESTIC EXCISE IN THE MALAWI REVENUE AUTHORITY- INDIVIDUAL CONSULTANT  

Sector- Multi-Sector  
Financing Agreement reference: 2100155030616  
Project ID No.: P-MW-KF0-003  

The Government of Malawi has received financing from the African Development Fund towards the cost of the Public Finance Management Institutional Support Project II (PFM-ISPII), and intends to apply part of the agreed amount for this grant to payments under the contract for Consultancy Services on the Taxation of the Informal Sector in Malawi.  

The services included under this Project are the Taxation of the Informal Sector in Malawi.  

The consultant is expected achieve the following:  

- Revising the existing policy on collection of domestic taxes to incorporate the informal sector;  
- Assessing how the taxation of the informal sector will affect economic empowerment of women who are largely involved in informal sector businesses, and  
- Developing a strategy for improving compliance in paying tax by the informal sector.  

The Ministry of Finance, Economic Planning and Development now invites eligible individual consultants to indicate their interest in providing these services. Interested consultants must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, qualifications, availability of appropriate skills among staff, etc.).  

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank’s “Rules and Procedures for the use of Consultants” May 2008 edition, revised July 2012, which is available on the Bank’s website at http://www.afdb.org.  

Interested consultants may obtain further information at the address below (including e-mails) during office hours 8:00hrs – 17:00hrs local time. Detailed Terms of Reference are available on the Ministry’s website at http://www.finance.gov.mw.  

Expressions of interest must be delivered to the address below by 6th May 2016 at 15:00hours local time and mention “Consultancy Services for the Taxation of the Informal Sector in Malawi.”  

Attn: Mr Hetherwick Njati  
PFEM Director  
Ministry of Finance  
P.O Box 30049, Capital City, Lilongwe 3, Malawi  
Tel: +265 1 789 355  
Facsimile (fax): +265 (0) 1 789173  
E-mail: hrznjati@gmail.com; gmangulenje@yahoo.com.