

REQUEST FOR EXPRESSIONS OF INTEREST

AFRICAN DEVELOPMENT BANK GROUP

AVENUE JOSEPH ANOMA

01 BP 1387, ABIDJAN 01

COTE D'IVOIRE

Web Site: www.afdb.org

RECRUITMENT OF INDIVIDUAL EXPERT CONSULTANT TO SUPPORT THE OPERATIONALIZATION OF THE AFRICA INTEGRITY FUND

1. The Governance and Public Financial Management Coordination Office (ECGF) of the African Development Bank is seeking an individual expert Consultant to support the operationalization of the Africa Integrity Fund and initiate the implementation of its work program.
2. The services to be provided under the assignment include:
 - Finalize the standard operations templates, guidelines and methodology for the operationalization of the Fund
 - Support the Technical Committee in the appointment and establishment of the Oversight Committee and onboarding of the new members.
 - Initiating the first call for proposals for support from the fund and supporting the Technical and Oversight Committees in the assessment of the proposals as necessary;
 - Supporting the Technical Committee to establish the Secretariat of the AIF.
3. The ECGF invites individual consultants to indicate their interest in providing the above described services. Interested Consultants shall provide information on their qualifications and experience, demonstrating their ability to undertake this assignment (documents, reference to similar services, experience in similar assignments, etc).
4. The eligibility criteria, the establishment of a short list and the selection procedure shall be in conformity with the Bank's rules and procedures for the acquisition of consulting services. Please note that interest expressed by a Consultant does not imply any obligation on the part of the Bank to include him or her on the short list.
5. Place of Assignment: **ADB, Immeuble du Centre de Commerce International d'Abidjan (CCIA), Avenue Jean-Paul II, 01 BP 1387, Abidjan 01, Côte d'Ivoire.**
6. Duration of the assignment: **Six months beginning about November 2018.**
7. Applications are to be submitted **received no later than no later than 12th October 2018** to: e.change@afdb.org copied to c.ahouansou@afdb.org and specifically mention: **'INDIVIDUAL EXPERT CONSULTANT TO SUPPORT THE OPERATIONALIZATION OF THE AFRICA INTEGRITY FUND**

Interested Consultants should also register on the AfDB E-Consultant site at <http://www.afdb.org/en/projects-and-operations/procurement/consultancy-services-dacon/> and advise c.ahouansou@afdb.org on the Webcode that will be issued / or the DACON number if they are already registered. Please use Internet Explorer, Google Chrome or Firefox Mozilla to access the E-Consultant application.

8. Any questions and requests for clarifications may be sent to: e.change@afdb.org

ESTABLISHMENT OF SHORT-LIST

9. A short list of three to six individual consultants will be established at the end of the request for expressions of interest. The consultants on the shortlist will be assessed on the following criteria based on their updated resume:

a. General Level of Education	25%
b. Experience in anti-corruption activities, IFFs etc;	25%
c. Experience with Trust Funds and Grant Management	20%
d. Experience working with Boards, Committees etc	10%
e. Knowledge of the processes of the Bank and similar MDBs	15%
f. Language	5%

TERMS OF REFERENCE **CONSULTANT (COORDINATOR) OF THE AFRICA INTEGRITY FUND**

1. INTRODUCTION AND OBJECTIVES

The Africa Integrity Fund (AIF) was established by the Boards of Directors of the African Development Bank Group on the 9th of November, 2016. The AIF is an embodiment and explicit expression of the Bank Group's commitment to deter corruption and other prohibited practices in Bank-financed operations through the application of its sanctions process. Under the process the Bank can resolve cases of sanctionable practices through a transparent due processes, which include the use of Negotiated Settlement Agreements (NSAs) with respondents (organizations and individuals deemed to have engaged in prohibited practices in Bank-financed operations). The resources of the AIF are derived from the application of the NSAs, resulting to respondents agreeing, voluntarily, to pay a total of approximately US\$ 55.25 million.

The overall objective of the Africa Integrity Fund ("AIF") is to reduce the prevalence and impact of corruption, fraud, money laundering and other practices that aim at abusing public funds and misusing the financial system for private gains (collectively hereinafter, "Prohibited Practices") as well as of illicit financial outflows in the Bank's Regional Member Countries ("RMC"). The AIF aims at strengthening core priorities, in particular (i) prevention, detection and investigation of Prohibited Practices, and the ensuing sanctioning processes, (ii) enhancing good governance, as well as (iii) supporting knowledge creation and dissemination in these areas. These outcomes will be met by improving the policy frameworks and the legal environments of law

enforcement and public finance management institutions, by enhancing the implementation of the existing legal frameworks and by encouraging civil society participation in fiduciary, accountability and monitoring systems in RMC. The principal activities ensuring such outputs are outreach, training, capacity building and technical assistance.

The AIF will be governed by the interaction of two main bodies: (i) an Oversight Committee (“OC”); and (ii) a Technical Committee (“TC”). The OC will be responsible for the overall governance of the Fund, including quality control and fiduciary responsibilities while the TC will carry out the technical review of and deliberate, select and approve requests for funding of activities. The OC and the TC will be assisted by a pivotal role played by the AIF Coordinator within the AIF Secretariat.

Application are invited from individuals for the position of expert Consultant for the operationalization of the Africa Integrity Fund.

2. DUTIES AND RESPONSIBILITIES

Under the guidance of the Technical Committee, the Consultant will support the operationalization of the Africa Integrity Fund and the kick start the implementation its work Programme

Specific tasks include

- The finalization of the standard operations templates, guidelines and methodology for the operationalization of the Fund
- Support the Technical Committee in the appointment and establishment of the Oversight Committee and onboarding of the new members.
- Initiating the first call for proposals for support from the fund and supporting the Technical and Oversight Committees in the assessment of the proposals as necessary;
- Supporting the Technical Committee to establish the Secretariat of the AIF.

3. KEY DELIVERABLES

At the end of the assignment, the Consultant should have successfully assisted the TC to:

- Finalize the operational documents and methodology for the AIF
- Establish an Oversight Committee and Secretariat for the AIF
- Initiate the first call for proposals for support from the AIF.

4. QUALIFICATIONS, SKILLS, ATTRIBUTES OF THE CONSULTANT

- At least a Master degree or equivalent university degree in Economics, Finance, Law, Banking, Public Administration, or related development field.

- Minimum of ten (10) years of extensive and progressive experience in sector operations anti-corruption activities, public sector management, policy formulation, or related areas in an international organization;
- In-depth understanding of anti-corruption, illicit financial flows, public management issues, socio-economic development, including strong background in Africa;
- Extensive knowledge of the operations and operational policies, of the Bank or related or similar institutions;
- Experience with trust funds and/ or grants management;
- Experience supporting Boards or Committees;
- Have the ability to build partnerships and deliver results;
- Have proven competence, independence and integrity;
- Excellent written and verbal communication skills in English or French, with a good working knowledge of the other language;
- Competence in the use of the Bank's standard software applications (SAP, Word, Excel, PowerPoint).
- Good knowledge of development partner systems including AfDB, World Bank and the IMF.

5. DURATION

The assignment is for a period of six months. The assignment is expected to begin by November 2018.

6. DUTY STATION

The assignment is based at the Bank's Headquarters in Abidjan, Cote D'Ivoire.

7. INSTITUTIONAL AND ORGANIZATIONAL ARRANGEMENTS

The Consultant will be under the overall guidance of the Director ECGF or his designate.

8. REMUNERATION

The Consultancy will attract a lump-sum monthly payment according to applicable Bank rates. No other benefits are payable for this consultancy.