



Request for Expression of Interest

For A Junior Consultant

African Development Bank
01 B.P. 1387 Abidjan 01 - Côte d'Ivoire
HQ Building, office 10-S11
ECMR1

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Expressions of interest (EOIs) for a Junior Consultant to provide research support on Macroeconomic Analysis

Title of assignment: Research assistance on Macroeconomic Analysis

Brief description of the Assignment: The junior consultant will provide research support on macroeconomic analysis and the Bank's flagship publication generated by Macroeconomic Policy, Forecasting and Research (ECMR) Department

Department issuing the request: Macroeconomic Policy, Forecasting and Research (ECMR) Department

Place of assignment: Bank Group's Headquarters in Abidjan, Cote d'Ivoire

Duration of the assignment: Six (6) months, with possibility of renewal

Tentative date of commencement: 13th July 2018

Deadline for applications: 18th June 2018

Expressions of interest should be submitted to: Ms Veronique Aka (v.aka@afdb.org): and copy Ms. Beatrice Kouame : b.kouame@afdb.org

ESTABLISHMENT OF THE SHORT LIST

A shortlist of three to six individual consultants will be established at the end the request of expressions of interest. The consultants on the shortlist will be judged on the following criteria on the basis of their updated resume.

Evaluation Criteria	Weights
General Qualifications and adequacy for the assignment to be undertaken	40%
Experience in the specific assignment describe in TORs	40 %
Experience with international donor agencies	5 %
Language proficiency	5 %
Knowledge of the Region	5 %
Total	100 %

Terms of Reference

Research assistance on Macroeconomic Analysis

1. Introduction

The Macroeconomic Policy, Forecasting and Research (ECMR) Department is dedicated to knowledge generation and publications of flagship reports that inform and support the Bank operations, and directly contribute to improving policy making in regional member countries. Reports generated by the Department are mostly on macroeconomic dynamics with a focus on contemporary issues affecting development of African countries. Accordingly, the key focus areas of the department are macroeconomic modelling and debt sustainability analysis. The models include but not limited to structural macroeconomic models, DSGEs, GVARs and other simpler ARIMA models.

2. Objectives of the Assignment

The main objective of the assignment is to support the Department's macroeconomic research work in terms of collecting and collating qualitative and quantitative data. In addition, the consultant will assist in preparing research data for the preparation of research reports, economic intelligence and briefs for Senior Management. Finally the consultant will support the publication of the Bank flagship publications such as the Annual Report and the African Economic Outlook.

3. Main activities and deliverables

The Consultant's assignment will include the following tasks.

- Support the Department's research work in terms of collecting and collating qualitative and quantitative data.
- Assist in preparing research data for the preparation of research reports, economic intelligence and statements for Senior Management.
- Assist in the preparation of spreadsheet for statistical and economic analysis, using relevant statistical and econometric applications.
- Assist in the preparation of flagship publications, such as the African Economic Outlook, the African Development Report, Economic Research Papers, Policy Papers, and any other reports that the Department may be called upon to produce.
- Assist staff with the processing of certain research related documents and matters.
- Perform any other assignments as may be delegated by the Task Manager.

4. Administration/reporting

The consultant will work under the overall guidance of the Director of ECMR and the immediate supervision of the Task Manager assigned for this project.

5. Duration of the assignment

The assignment will be for **six (6) months** with possibility of extension. The consultant will be physically present at the Bank’s headquarters in Abidjan, Cote d’Ivoire.

6. Qualifications and Experience required

- Masters’ degree (or equivalent) in Development Economics or related subject
- Nationality of a Bank’s Regional Member Country
- Less than 32 years of age
- A minimum of 2 and maximum of 5 years working experience with an international organization, in Africa or other low-income countries
- Publication record on peer-reviewed international journal will be an added advantage.
- Good knowledge of development issues in Africa
- The Bank’s working languages are French and English. For this assignment, strong writing and editing skills in English is required, knowledge of French will be an added advantage.
- Excellent research, writing and reporting skills, with strong attention to detail
- Proficiency in conventional econometrics packages: Eviews, MATLAB, STATA, etc., and ability to work with and manipulate large and complex datasets.

7. Remuneration

The Consultant will be paid a competitive monthly lump sum for the entire period in accordance with Bank’s remuneration guidelines for Junior Consultants and commensurate with the number of years of relevant experience.

- a. Please attach an updated Curriculum vitae on the basis of the template below.
- b. Please also submit a sample of your writing (such as an article, paper etc. that you have written) that demonstrates your writing skills.
- c. Candidates who are shortlisted will be asked to take a test to verify writing and social media and communication skills.

MODEL CURRICULUM VITAE (CV)

Title of the Assignment:

Department:

Surname:

First Name:

Birth Date:

Nationality:

Address:

Country:

Telephone:

E-mail:

Are any of your family members (spouse/partner, father/mother, Brother/sister, Son/daughter, etc.° employed in the African Development Bank?			Yes <input type="checkbox"/> Non <input type="checkbox"/> If « Yes », the following data must be provided
Name	Relationship	Organisation Unit	Place of Assignment

Language level	Read	Written	Spoken
English	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
French	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Other (specify)	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent

Key Qualifications:

Please provide (i) a summary of your experience and training highlighting the most relevant for the proposed assignment, and (ii) the responsibilities which you exercised. Utilise one half-page maximum.

Education (University Level and above only):

Name of University - City - Country	Period		Diploma obtained	Major topic/Major
	From	To		

Professional Training:

Name of Training institution - City - Country	Type of Training	Period		Diploma obtained	Certificates or Diploma Obtained
		From	To		

Employment Record:

Begin with your most recent employment. For each job since your Master Degree achievement, please indicate:

- Name of the Employer
- Type of Activity/Business of the Employer
- Title / Function
- Place of Employment
- Brief Description (three lines maximum) of main accomplishments and responsibilities

Reference:

Please indicate the name and address of three persons with no family relationship with yourself, familiar with your character and titles.

I hereby certify that the responses which I provided above are all, to the best of my knowledge, true, complete and accurate. I acknowledge that an inaccurate statement or essential omission in a personal declaration or another document required by the African Development Bank might result in the rejection of my application, termination of my Contract or any other administrative sanction by the Bank. The African Development Bank may verify any statements which I made in this application.

Date: _____

Signature: