REQUEST FOR EXPRESSIONS OF INTEREST
AFRICAN DEVELOPMENT BANK

“Permanent Address: Avenue Jean-Paul II, 01 B.P. 1387, Abidjan, Côte d’Ivoire »

Making Finance Work for Africa (MFW4A) / PIFD

Email: s.nalletamby@afdb.org
Tel: (+225) 20 26 39 53

1. The African Development Bank now invites Individual Consultants to express their interest for in the following Assignment: Making Finance Work for Africa Coordinator.

2. The consultant will be Head of the MFW4A Team and will report to the Financial Sector Department Director. Specifically, his/her functions and responsibilities are, but not limited to:

   • Provide vision and leadership for MFW4A going forward in order to catalyse innovative financial sector development;

   • Inspire and collaborate with MFW4A’s stakeholders, external partners, and other relevant market players in order to meet the challenge of scaling up and deepening financial sectors; proactively forge targeted, high impact relationships across relevant disciplines, regions, and actors;

   • Lead the implementation of the MFW4A’s 2018-2020 strategy, its related triennial work programme as well as a mid-term evaluation to assess the strategy’s impact on the ground and ensure its continued relevance and impact. Forge a vision and a strategy for MFW4A ahead of 2020;

   • Prepare and propose the Secretariat’s annual work plan and budget and set priorities and objectives on the basis of the approved work plan;

   • Work closely with MFW4A’s Supervisory Committee and with African Development Bank leadership on strategic decisions, mission, governance, policy, and strategy;

   • Hire, manage and retain exceptional staff; motivate the MFW4A Secretariat team to deliver high quality results and exceed the expectations of donor members and African’s partners;

   • Manage the MFW4A Secretariat’s financial performance, productivity, efficiency, and internal controls; ensure appropriate execution of work plan and that resources (people and funds) are allocated to their highest and best use;

   • Guide resource mobilization efforts to ensure continued funding and resources for MFW4A’s mission and mandate.

   • Develop and implement a Monitoring and Evaluation system and promote joint performance indicators; and
• Serve as MFW4A’s principal spokesperson by clearly articulating its broad goals and objectives, and by acting as a strong enabling, but objective, voice on key issues related to financial sectors in Africa;

3. The candidate should have at least a Master Degree in Business Administration, Finance, or related fields with a minimum of 7 years relevant experience with a good knowledge of Financial Sector Development in Africa.

4. The Making Finance Work for Africa Partnership invites Individual Consultants to submit their interest in providing the services described above. Interested Individual Consultants must provide information on their capacity and experience indicating that they are qualified to perform the services (Resume, description of similar assignments, experience in similar conditions, availability of appropriate skills, etc.).

5. Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the “Rules and Procedures for the use of Consultants”, for projects financed under the African Development Bank window, May 2008 edition, revised in July 2012 which is available on the Bank’s website at (http://www.afdb.org) The Bank is under no obligation to shortlist any consultant who expresses interest.

6. The assignment will have an initial duration of one (1) year, renewable for up to three (3) years upon successful completion of the assigned tasks and the position is located within the MFW4A Secretariat in Abidjan, Côte d’Ivoire. The commencement date is planned for November 07th, 2018.

7. Interested Individual Consultants may obtain further information at the address below during office hours: 09.00 to 17.00 local time.

8. Expressions of interest must be delivered by email to the address below by October 22nd, 2018 at 17.00 GMT, and mention “EOI – Making Finance Work for Africa Coordinator Position”.

For the attention of: Mr. Stefan NALLETAMBY
Director for the Financial Sector Development Department
African Development Bank
PIFD / MFW4A
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Town: Abidjan
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MAKING FINANCE WORK FOR AFRICA (MFW4A) PARTNERSHIP

COORDINATOR

TERMS OF REFERENCE

1. Background and Objectives of the Partnership

The Making Finance Work for Africa Partnership (MFW4A) was established in 2007 by the African Development Bank (AfDB), German Federal Ministry of Economic Cooperation and Development (BMZ) and the World Bank to:

- Facilitate joint actions between development partners and African financial sector stakeholders;
- Advocate for financial sector development to financial sector policymakers and regulators; and
- Provide a platform for knowledge sharing, cooperation and networking amongst African financial sector stakeholders and donors.

MFW4A Partners share a common vision of innovative, sustainable, competitive, and diverse African financial systems, providing near universal access by 2030 and offering a full range of products and services for the continent.

A Secretariat supports the activities of the Partnership and is hosted by the African Development Bank (AfDB) in Abidjan, Côte d’Ivoire. The Secretariat, headed by the Programme Coordinator, promotes closer cooperation among development partners and fosters exchanges amongst stakeholders.

The Secretariat’s strategy for the next three years aims to:

- Build a more inclusive partnership between development partners and the African financial sector, by fully integrating the latter at all levels including membership, governance and funding;
- Deliver an enhanced value proposition to all its stakeholders, through innovative and effective need-based products and services, and
- Ensure the long-term financial sustainability of the Partnership and the Secretariat by expanding membership.

The following are the proposed Terms of Reference for the Coordinator.

2. Length of Assignment and Location

The assignment will have duration of one (01) year, renewable for up to three (3) years upon successful completion of the assigned tasks. The position will be based within the African Development Bank’s headquarter in Abidjan, Côte d’Ivoire.

3. Responsibilities and Duties:
The Coordinator will manage the MFW4A Secretariat and will be responsible for the leadership and strategic direction of the organization and full managerial oversight of the operational team. The Coordinator will provide leadership and vision, oversee MFW4A’s execution against its market development result expectations and ensure that the MFW4A Secretariat’s work remains of high quality, relevant and effective.

Working closely with the Executive Committee, the donor members, and the senior leadership of the AfDB’s Financial Sector Development Department, the Coordinator will ensure that MFW4A remains at the leading edge of the field and is strategically managed with innovative, yet attainable, goals and objectives. The Programme Coordinator will have the trust and confidence of a committed and active Executive Committee and Supervisory Committee, ensuring that the MFW4A’s three-year strategy framework, dynamic portfolio of initiatives, fundraising engagement, and visibility are optimized.

The Coordinator’s main duties and responsibilities will include:

- Provide vision and leadership for MFW4A going forward in order to catalyse innovative financial sector development;
- Inspire and collaborate with MFW4A’s stakeholders, external partners, and other relevant market players in order to meet the challenge of scaling up and deepening financial sectors; proactively forge targeted, high impact relationships across relevant disciplines, regions, and actors;
- Lead the implementation of the MFW4A’s 2018-2020 strategy, its related triennial work programme as well as a mid-term evaluation to assess the strategy’s impact on the ground and ensure its continued relevance and impact. Forge a vision and a strategy for MFW4A ahead of 2020;
- Prepare and propose the Secretariat’s annual work plan and budget and set priorities and objectives on the basis of the approved work plan;
- Work closely with MFW4A’s Supervisory Committee and with African Development Bank leadership on strategic decisions, mission, governance, policy, and strategy;
- Hire, manage and retain exceptional staff; motivate the MFW4A Secretariat team to deliver high quality results and exceed the expectations of donor members and African’s partners;
- Manage the MFW4A Secretariat’s financial performance, productivity, efficiency, and internal controls; ensure appropriate execution of work plan and that resources (people and funds) are allocated to their highest and best use;
- Guide resource mobilization efforts to ensure continued funding and resources for MFW4A’s mission and mandate.
- Develop and implement a Monitoring and Evaluation system and promote joint performance indicators; and
- Serve as MFW4A’s principal spokesperson by clearly articulating its broad goals and objectives, and by acting as a strong enabling, but objective, voice on key issues related to financial sectors in Africa;
4. Reporting

The Programme Coordinator will report to the AfDB, but will be accountable to the MFW4A Supervisory Committee and Executive Committee for carrying out activities in accordance with the Charter as well as further guidance provided by the Supervisory Committee and Executive Committee.

The Coordinator will report to the Director, Financial Sector Development Department of the AfDB (PIFD) on daily administrative activities including fiduciary oversight of the Secretariat. For technical and policy matters, s/he will report to the MFW4A Executive Committee and the Supervisory Committee. The Programme Coordinator has direct supervisory responsibility for all Secretariat personnel hired by the AfDB.

5. Selection Criteria for the Coordinator

The Coordinator must have at least a Master Degree in Economics, Finance, Business Administration or related fields with a minimum of 10 years of relevant experience with a strong emphasis on financial sector development issues;

S/he will need to combine entrepreneurial energy with good management and diplomatic skills and technical competence in the area of program objectives;

S/he needs to be able to see and act on opportunities and actively broker working arrangements among partners;

S/he should have the ability to maintain good working relationships with development partners, countries, the private sector and other stakeholders; and organise and facilitate contacts and meetings;

S/he should have good small team management skills, be able to build and maintain high performance teams, demonstrate strong interpersonal skills, analytical and excellent communication and writing skills, including the ability to prepare reports, conduct surveys and analysis, and make presentations;

S/he should be familiar with project cycle activities and policy formulation in the financial sector and have a good knowledge and understanding of the activities, policies and procedures of multilateral and bilateral institutions; and

S/he should be familiar with standard software applications and be able to communicate and write effectively in French and English.

6. Selection Procedure for the Programme Coordinator:

The Coordinator is recruited through an advertised international tender according to AfDB procedures for external recruitment of AfDB international consultants. AfDB manages the Selection process, but Executive Committee (ExCom) members, upon a request to the AfDB and following authorisation by AfDB management, may participate in the recruitment process. Representatives of ExCom members may further request to sit on the interviewing panel as observers, provided the representatives have specific expertise the Bank considers justified.