REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTANCY SERVICES)
MALAWI
PUBLIC FINANCE MANAGEMENT INSTITUTIONAL SUPPORT PROJECT- PHASE II
DEVELOPMENT OF THE COMPLIANCE STRATEGY FOR THE MALAWI REVENUE AUTHORITY-INDIVIDUAL CONSULTANT)

Sector- Multi-Sector
Financing Agreement reference: 2100155030616
Project ID No.: P-MW-KF0-003

The Government of Malawi has received financing from the African Development Fund toward the cost of the Public Finance Management Institutional Support Project II (PFM-ISPII), and intends to apply part of the agreed amount for this grant to payments under the contract for Consultancy Services on the Development of the Compliance Strategy for the Malawi Revenue Authority (MRA).

The services included under this project are the Development of the Compliance Strategy for the Malawi Revenue Authority.

The consultant is expected achieve the following:

- Develop the compliance strategy by, among other things:
  i. Assessing legislative and administrative requirements, difficulties or issues taxpayers may have in using available tax systems, technologies available and how intermediaries such as the customs agents operate to understand the current tax environment;
  ii. Analyzing some of the important factors that influence taxpayer behaviour. These may include, deterrence; norms (both personal and social); fairness and trust (in the tax administration); opportunity and complexity; and the role of government and the broader economic environment; and
  iii. Developing an implementation plan for the proposed strategies, which should include, among others, compliance indicators that will be used to monitor and evaluate the impact of the strategies and also enable a continual cycle of review and refinement.
- Carry out an assessment of the Malawi Revenue Authority’s ability and capabilities in providing effective taxpayer services; or its ability to bolster community confidence in the fairness and equity of the tax system.
- Identify possible areas of cooperation with the community (taxpayers, intermediaries, industry bodies, employers as they provide an opportunity for validating Malawi Revenue Authority’s understanding of environment and the drivers of compliance behavior.
- Document the proposed strategies that should tally with Malawi Revenue Authority’s capacity and propose capacity building remedial initiatives.
- Organize a workshop to train management on how to internalize the compliance strategy in day-to-day operations.

The Ministry of Finance, Economic Planning and Development now invites eligible individual consultants to indicate their interest in providing these services. Interested consultants must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, qualifications, availability of appropriate skills among staff, etc.).
Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank’s “Rules and Procedures for the use of Consultants” May 2008 edition, revised July 2012, which is available on the Bank’s website at http://www.afdb.org.

Interested consultants may obtain further information at the address below (including e-mails) during office hours 8:00hrs – 17:00hrs local time. Detailed Terms of Reference are available on the Ministry’s website at http://www.finance.gov.mw.

Expressions of interest must be delivered to the address below by 6th May 2016 at 15:00hours local time and mention “Consultancy Services for the Management of Domestic Excise in the Malawi Revenue Authority.”

Attn: Mr Hetherwick Njati

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