

REQUEST FOR EXPRESSIONS OF INTEREST

AFRICAN DEVELOPMENT BANK

*01 BP 1387 Abidjan 01,
Côte d'Ivoire
Treasury Department – Treasury Operations
Corporate IT Services Department – Program Management Operation*

E-mail: IT_Recruitment@afdb.org

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1. Expressions of interest are being requested for: SWIFT Consultant

2. Brief description of the Assignment:

The purpose of this request for expression of interest is to select a certified consultant that will review the Bank's SWIFT architecture, perform a high-level business analysis and assist the Bank in validating the steps for implementation of any SWIFT upgrades.

The objectives of the consultancy are:

- To review the current SWIFT technical Architecture, the configuration and settings of SWIFT applications (SWIFT Alliance Access (SAA), SWIFT Alliance Gateway, SWIFT WebPlatform and SWIFTNet Link.)
- To propose and immediately implement sustainable solutions to the successive disruptions that AfDB has been experiencing.
- To ensure the continuity of the production systems

3. Department issuing the request: Corporate Information Technology Services (CHIS)

4. Place of assignment: Abidjan /Cote D'Ivoire

5. Duration of the assignment: Three (03) months

6. Tentative Date of commencement: 01 February 2019.

7. Detailed Terms of reference for the assignment: The TOR are in annex 1 below

8. Deadline for applications: Friday 25 January 2019 at 17h00 Abidjan local time.

9. Applications to be submitted by email to: IT_Recruitment@AFDB.ORG

10. Any questions and requests for clarifications may be sent to:

IT_RECRUITMENT@AFDB.ORG

11. Establishment of the Short List

A shortlist of three to six individual consultants will be established at the end the request of expressions of interest. The consultants on the shortlist will be judged on the following criteria on the basis of their updated resume.

General qualifications and adequacy for the assignment to be undertaken	35%
Similar experience in the area of expertise of the assignment	45%
Experience with the Bank and/or multilateral donors	10%
Language proficiency	05%
Knowledge of the region (assignment environment)	05%

The eligibility criteria, the establishment of a short list and the selection procedure shall be in conformity with the Bank's procedure for the acquisition of consulting services funded by the Administrative or Capital expenditure. Please, note that interest expressed by a Consultant does not imply any obligation on the part of the Bank to include him/her in the shortlist.

12. MODEL CURRICULUM VITAE (CV)

Please attach updated Curriculum Vitae on the basis of the template below:

Title of the Assignment:

Department:

Surname:

First Name:

Birth Date:

Nationality:

Address:

Country:

Telephone:

E-mail:

Are any of your family members (spouse/partner, father/mother, Brother/sister, Son/daughter, etc.° employed in the African Development Bank?			Yes <input type="checkbox"/> No <input type="checkbox"/> If « Yes », the following data must be provided
Name	Relationship	Organization Unit	Place of Assignment

Language Level	Read	Written	Spoken
English	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
French	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Other (specify)	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent

Key Qualifications:

Please provide (i) a summary of your experience and training highlighting the most relevant for the proposed assignment, and (ii) the responsibilities which you exercised. Utilize one half-page maximum.

Education (University Level and above only):

Name of University - City - Country	Period		Diploma Obtained	Main Topic / Major
	From	To		

Professional Training:

Name of Training Institution- City - Country	Type of Training	Period		Certificates or Diploma Obtained
		From	From	

Employment Record:

Begin with your most recent employment. For each job since your Master Degree achievement, please indicate:

- Name of the Employer
- Type of Activity/Business of the Employer
- Title / Function
- Place of Employment
- Start and End date
- Period
- Brief Description of main accomplishments and responsibilities

Reference:

Please indicate the name and address of three persons with no family relationship with yourself, familiar with your character and titles.

I hereby certify that the responses which I provided above are all, to the best of my

knowledge, true, complete and accurate. I acknowledge that an inaccurate statement or essential omission in a personal declaration or another document required by the African Development Bank might result in the rejection of my application, termination of my Contract or any other administrative sanction by the Bank. The African Development Bank may verify any statements which I made in this application.

Date: _____

Signature :

ANNEX 1: TERMS OF REFERENCE

RECRUITMENT OF SWIFT CONSULTANT

1. PURPOSE

The purpose of this request for expression of interest for professional consultancy services for SWIFT (RFEIPS) is to select a certified consultant that will review its SWIFT architecture, perform a high-level business analysis and assist AfDB in validating the steps for implementation of any SWIFT upgrades.

The scope of services are collectively referred to as “Project” in this RFEIPS.

2. BACKGROUND

The African Development Bank (AfDB) is using SWIFT systems as a payment solution. The bank currently uses SWIFT Alliance products 7.2; the migration has been done by our internal SWIFT team. The Back-Office applications are various IT Treasury Systems of the AfDB, including SUMMIT, SAP ERP and GTMatch.

3. SCOPE OF SERVICES

The main objective of the mission is:

- To review the current SWIFT technical Architecture, the configuration and settings of SWIFT applications (SWIFT Alliance Access (SAA), SWIFT Alliance Gateway, SWIFT WebPlatform and SWIFTNet Link.)
- To propose and immediately implement sustainable solutions to the successive disruptions that AfDB has been experiencing.
- To ensure the continuity of the production systems

4. DELIVERABLES AND OUTPUTS

AfDB requires all aspects of professional services that will be offered under this institutional contract covering the types of services, methodologies used, engagement deliverables, estimated timelines, etc.

Tasks are to be performed in Abidjan and on the Disaster Recovery site.

#	DESIGNATION OF TASKS
1	<ul style="list-style-type: none">• Review of the SWIFT system infrastructure resilience and develop suggestions for improvement of the three SWIFT environments: test, production and business continuity (BCP).• Provide concrete recommendations for improvement and cost analysis, assessing the right sourcing model for AfDB SWIFT infrastructure and applications• Advising on infrastructure consolidation following the migration to Alliance products 7.2.

2	<ul style="list-style-type: none"> • Implement recommendations and correct inconsistencies encountered in order to stabilise all the three SWIFT environments (Test, Production and Disaster Recovery Site).
3	<ul style="list-style-type: none"> • Implement SWIFT mandatory upgrades and updates optimise AfDB infrastructure and maximise value from AfDB SWIFT messaging interface • Orchestrate the activities assigned to the IT system engineers, Security IT team, SWIFT Administrators, etc. with emphasis on knowledge transfer • Update the SWIFT architecture manual • Report the accomplished duties
4	<ul style="list-style-type: none"> • Review procedure to switch-over the SWIFT production activities to the DR Site server • Elaborate various plans to resume back to activities in lapse of time and propose the best one to resume quickly to SWIFT in case of disruption. • Eliminate potential blocking issues from our infrastructure and reach maximum SWIFT availability with no disruption.
5	<ul style="list-style-type: none"> • SWIFT interface: Review in collaboration with SWIFT Administrator's, SAP and SUMMIT developers all existing interfaces and MP's. • Perform the tests on the new SWIFT message formats (Standard MT 2019). • Perform all mandatory SWIFT applications updates and migrations. • Integrate our Back-Office systems (SAP and SUMMIT) more effectively with SWIFT and address challenges posed by high rate of changes to our Back-Office applications – whether those changes are driven by regulation, standards updates or system upgrades.

5. MISSION MANAGEMENT / SUPERVISION

The consultant will carry out his mission under the supervision of Corporate IT Services (CHIS) and Treasury Department (FITR).

6. INFORMATION REQUESTED FROM THE CONSULTANT

- He/she shall have a master's degree in Computer Science or similar studies
- The consultant shall be a professional of high repute who has at least 10 years operational experience on SWIFT configuration and support on platforms similar to SWIFT.
- Professional certificate in compliance is an added advantage.
- He/she shall have at least 10 years of work experience in areas of SWIFT
 - a) Methodologies and experience on :
 - Mandatory updates planning
 - Keeping SWIFT applications up-to-date for all the environments according to SWIFT Customer Security Programme recommendations.
 - b) The consultant is requested to provide the following information as detailed below:
 - Experience in reviewing SWIFT architecture
 - Integration, interfaces, SWIFT upgrade
 - Experience in implementing SWIFT resilience solutions

- Added value: Systems Integrator / Interface Specialist, experience in banking, treasury IT systems (payments platform, Summit, Bloomberg).

7. LOCATION

The consultant will be based in Abidjan, Côte d'Ivoire for the duration of the consulting period and will travel to the BCP site as well.

8. REMUNERATION

The consultant will receive a monthly lump sum rate. No additional benefits or per diem will be paid. The individual consultant is responsible for his/her own health insurance and own accommodation costs.