REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES)
ZAMBIA
PROVISION OF CAPACITY BUILDING SERVICES

The Development Bank of Zambia has applied for financing from the African Development Bank toward the cost of Technical Assistance on Lending to Small and Medium Sized Enterprises (SMEs) programme and intends to apply part of the agreed amount for this line of credit to payments under the Contract(s) for the provision of Capacity Building Services to be conducted for DBZ staff in Lusaka, Zambia.

The services included under this assignment are as follows:

- Delivery of Bank wide training in areas such as Risk Management; Risk Analysis and Identification; Appraisal for Microfinance Institutions; Financial Modelling; Treasury Management; Information Communication Technology, Environmental and Social Risk Management; Small Scale Enterprise Development; Leadership; Monitoring and Evaluation; Post Evaluation of Projects; Development and Management of Project Incubators and Growth Strategies for SME; Project Impact Evaluation and Assessment Strategies; and Prudential Standards, Guidelines and Rating Systems for Implementation; and
- Review of existing Personnel Policies and make recommendations for improvement.

The Development Bank of Zambia now invites eligible consultancy firms to indicate their interest in providing these services. Interested consultants must provide information indicating that they are qualified to perform the services (profiles, description and list of similar assignments, availability of appropriate skills relevant to carrying out the assignments among staff, etc.

Consultants are expected at least to have a minimum of the following skills amongst their Team Members; Business Administration Expert, Economist, Financial Expert, Leadership Expert, ICT and Risk Management Experts, Project Management Expert, Treasury Management and SME Expert: Consultants may constitute joint-ventures to enhance their chances of qualification. Consultants interested in participating may request for TORs from the undersigned.

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank’s “Rules and Procedures for the use of Consultants” available on the Bank’s website at http://www.afdb.org.

Interested consultants may obtain further information at the address below during office hours between 8:00hours to 13:00 and 14:00hours to 17:00hours Monday to Friday. Expressions of Interest must be deposited in the Tender Box situated on the 5th Floor Foyer of Development House located at the Corner of ChaChaCha and Katondo Roads by 16th March, 2018 at 10:00hours local time clearly labelled Expression of Interest for the Provision Capacity Building Services.
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