1. BACKGROUND
The Inter-Governmental Authority on Development (IGAD) has received a grant from the African Development Bank NEPAD Infrastructure Project Preparation Facility (NEPAD-IPPF) to finance the Transport Facilitation and Road Upgrading Studies of the Kampala-Juba-Addis–Ababa-Djibouti Corridor. Part of the grant is intended to cover eligible payments for an individual consultant to coordinate the project under the Economic Cooperation & Social Development Division (ECSDD) in the IGAD Secretariat.

IGAD is therefore looking for dynamic, motivated, creative and open minded expert in Road Project Management.

2. PROJECT COORDINATOR
The project contributes to the development of the Kampala-Juba-Addis Ababa-Djibouti Transport Corridor to enhance regional connectivity, reduce transport costs, improve access to local, regional and international markets and boost regional trade, promote tourism, foster regional cooperation and integration, and improve socioeconomic opportunities of the people in the Horn of Africa.

The tasks of the expert shall be among others to coordinate and manage the implementation of the Transport Facilitation and Road Upgrading Studies of the Kampala-Juba-Addis–Ababa-Djibouti Corridor covering all the components which includes: (i) Kapoeta-Road Upgrading Study in South Sudan; (ii) Trade and Transport Facilitation Study involving Soft infrastructure corridor issues and One Stop Border Posts (OSBPs) studies.

The duties of the Expert among others will include:

(i) **Project Coordination:** The Expert under ECSDD shall coordinate all stakeholders including those in the four corridor countries for effective implementation of the project components. This includes but limited to outreaching executing agencies in the four countries and reach to an agreement on the project implementation framework, undertaking necessary consultations, organize meetings and coordinate document reviews. S/he shall (i) undertake procurements for travels, and miscellaneous goods and services pertaining to JSC/JTC meetings, supervisions and etc.; (ii) prepare documents to be used at the JSC/JTC meetings; (iii) prepare reports to be submitted to NEPAD-IPPF; and (iv) submit and follow up disbursement request to the Bank. The Coordinator shall maintain records and documentations for audit/ review by the Bank.

(ii) **Project Management:** The Expert shall prepare procurement plan of the project components, undertake and manage procurements for consultancy services of the project components which will be executed under IGAD. The Expert shall also assist the Ministry of Transport, Roads and Bridges of South Sudan in the procurements of a Technical Assistant and consulting firm for the road study. The Expert shall provide procurement related reports/updates, list of contracts to the Bank as and when
required. The project Coordinator is responsible for the supervision, monitoring and review of the deliverables of all consultancy services of the project components. S/he shall organize for the review of all documents by all concerned relevant stakeholders. S/he shall keep, update all records including reports, correspondence, instructions given to the consultants, payment records, claims, and all other relevant documents pertaining to the project implementation.

3. QUALIFICATIONS AND EXPERIENCE

The desired attributes for the position are:

(a) Education:
Post graduate degree in Transport Engineering or Highway Engineering from a recognized University

(b) General Professional Experience:
At least 20 years of cumulative experience in Transport Engineering field.

(c) Qualifications and skills:
- In-depth knowledge of the roads sub-sector and good knowledge and experience in the management of road projects (10 years of relevant experience required).
- Must have served as a Team Leader in at least five (5) road studies of similar magnitude and complexity in the last ten (10) years.
- A minimum of 5 years’ hands-on working experiences in similar procurement and contract administration of road projects.
- Must have a working experience in the IGAD region; fluency in written and spoken English is mandatory.

4. EVALUATION CRITERIA

Evaluation of the above qualifications and experience will be done based on the following criteria and scores:

(i) Academic qualifications 40%;
(ii) Adequacy for the assignment 55%;
(iii) Experience in IGAD region 5%;

Total weight 100%

5. DURATION OF THE ASSIGNMENT

The assignment will be for a period of sixteen (16) months starting from the date in which the consultant signs the service contract.

6. MODE OF APPLICATION AND APPLICATION DEADLINE

Interested candidates are required to apply to the under mentioned address not later than 19 May 2014. The applications should be accompanied with their CVs and certified academic and professional certificates with the envelope bearing the title “Project Coordinator” forwarded to the address below:

The applicant should provide: (i) full time contact mail address and mobile phone numbers; (ii) contact details of his/her Clients/Employees in the last 5 years and (iii) names of three referees and their contact mail addresses including mobile phone numbers.

Ms. Debrework Andarge (debrework.andarge@igad.int)
Human Resources Officer