

African Development Bank Working Paper Series – Author Guidelines

Rules and Guidelines for Authors

Introduction

The Working Paper Series (WPS) are coordinated by the **Macroeconomics Policy, Forecasting and Research Department** of the African Development Bank. The WPS disseminates the findings of work in progress, preliminary research results, and development experience and lessons, including those from Bank operations, to encourage the exchange of ideas and innovative thinking among researchers, development practitioners, policymakers, and donors. The findings, interpretations, and conclusions expressed in the Bank's WPS are entirely those of the author(s) and do not necessarily express the views of the African Development Bank, its Board of Directors, or the countries they represent.

The WPS is one of the principal channels of disseminating the Bank's knowledge products. The publication of Working Papers is open to **all professionals and consultants in the African Development Bank** as long as the topic of the paper is relevant to Africa's development and its quality measures up to the standard of the Working Paper Series.

The submissions to be considered should be as follows:

- High quality work in progress analyzing critical issues relating to Africa's economic and social development;
- Analysis of experiences of single countries, or comparisons between countries with specific lessons on development policy choices; and
- Analysis that extends the development knowledge based on operational experiences in Africa.

Coordination

The WPS is coordinated by Adeleke Salami of the **Macroeconomics Policy, Forecasting and Research Department**.

Editorial Committee

The Editorial Committee is made up of the following Bank staff.

- Shimeles, Abebe (Chair)
- Anyanwu, John C.
- Faye, Issa
- Ngaruko, Floribert
- Simpasa, Anthony
- Salami, Adeleke O.

- Verdier-Chouchane, Audrey

Guidelines for Paper Submission

Draft papers for the WPS should be submitted electronically (as MS Word documents, font size- 12 and Times New Roman font style) to the Coordinators. However, the title and heading should be in bold with a font size – 14. Authors are expected to use full justification and indented paragraphs.

The papers should be single-spaced throughout and be within the range of 8 000 to 10 000 words, exclusive of References, Footnotes, Figures, Images, and Tables. Draft papers with more than 10 000 words will be returned without comments. There are neither submission fees nor page charges.

The cover page of the draft papers need to include (a) the paper's title, (b) the author's name, title, affiliations, current address, telephone, fax numbers, and e-mail address, and (c) an abstract of no more than 200 words in **both** English and French, the keywords and JEL classification. Papers may be submitted in either English or French. No more than three levels of headings should be used.

Style of references

The reference style needs to follow the following examples:

a) References to journal articles: Lucas, Robert E. Jr. (1988) 'On the Mechanics of Economic Development', *Journal of Monetary Economics*, Vol. 22, No. 1, pp. 3-42.

b) References to articles in books: Bourguignon, Francois and Luiz A. Pereira da Silva (2003) 'Conclusion: Where to Go from Here?', in François Bourguignon and Luiz A. Pereira da Silva (eds) *The Impact of Economic Policies on Poverty and Income Distribution: Evaluation Techniques and Tools*, Washington, D.C. and New York: World Bank and Oxford University Press: 339-50.

c) References to monographs/books: Taylor, Lance (2004) *Reconstructing Macroeconomics*, Cambridge: Harvard University Press.

d) References to unpublished items: Rodrik, Dani (2004) 'Rethinking Growth Policies in the Developing World', Draft of the Luca d'Agliano Lecture delivered on October 8, 2004, in Torino, Italy. Note: if possible, include website where the paper is available.

Tables and artwork

All tables and figures should be included within the text with the title positioned above them, not below. Large table and charts should be moved to the appendix. Figures should be supplied as high quality, original artwork and any lettering or linework should be able to sustain reduction to the final size of reproduction. Tints and complex shading should be avoided.

Review Process

The processing of the WPS is structured with a view to expedite the dissemination of research and operationally relevant knowledge. The processing involves the following steps:

- (i) Draft working papers should be submitted to Mr. Adeleke Salami, the WPS Coordinator (a.salami@afdb.org) and with a copy to Mr. Anthony Simpasa (a.simpasa@afdb.org).
- (ii) The WPS Coordinator will make an initial assessment to ensure the draft papers meet the requirements as set out above,
- (iii) The draft papers shall be submitted to two peer reviewers; the comments will be sent back to the author/s for revision of the papers as needed,
- (iv) Authors are encouraged to present their papers to the Network of Economists in the Bank's Seminar Series,
- (v) The author/s shall revise the paper to reflect comments from the seminar and submit the final manuscript to the Co-ordinator who will review the final paper and clear before forwarding to the Director of the Macroeconomics Policy, Forecasting and Research for final clearance and publication.

Credits and Disclaimers

Authorship – Experts (Bank staff or external experts) who have contributed substantially to the paper shall be listed as authors on the front page of the paper. The Chair of the Editorial Committee shall ascertain that adequate credit is duly given to all those who contributed to the paper.

Acknowledgements – The WPS shall sufficiently acknowledge the Bank Departments/Units and external institutions collaborating in the study. Reviewers and editorial assistance shall be duly acknowledged as well.

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