THIRD CONFERENCE ON LAND POLICY IN AFRICA (CLPA-2019)  
25 – 29 NOVEMBER, ABIDJAN, COTE D’IVOIRE  
INFORMATION NOTE

INTRODUCTION

MEETING DATE AND VENUE:
The conference is scheduled to hold from Monday 25 through to Friday 29 November 2019 at the Sofitel Hotel Ivoire, Abidjan (refer to conference website for the conference daily programmes and activities).

VISA ENTRY REQUIREMENTS
Every person seeking to enter Cote D’Ivoire must be in possession of a valid passport (6 months) for travel to Cote d’Ivoire and, where necessary, a visa. Visas for Cote d’Ivoire can be applied for in the following ways:
- Online: www.snedai.com
- At the Ivorian embassy in your country
- Visa-on-Arrival at the airport (this is limited to participant(s) from countries without Ivoirian Embassy and/or cannot access (or complete) the online Visa application. For “Visa-on-Arrival” letter, please send your request with copy of your passport and itinerary to Mr. Eric BALOGU – E.BALOGU@AFDB.ORG latest one month before the conference date.

For visa application purposes, an Invitation letter will be provided to only confirmed participants, please send your request to Mr. Eric BALOGU – E.BALOGU@AFDB.ORG

AIRPORT RECEPTION
- **Heads of State and Ministers**
  They will be received by the Bank’s Protocol in the VIP Lounge upon arrival and taken to their respective hotels in their designated vehicles

- **Other Participants**
  They will take the normal immigration channels, then take shuttle buses to their respective hotels.

GROUND TRANSPORTATION
- **Airport Pick Up**
There will be shuttle buses transferring participants from the airport to their respective hotels upon arrival in Abidjan and departure.

- **Shuttle Vehicles**
  Hotel Shuttles will transfer participant(s) “To & from” the recommended hotels to the venue in the morning and evening throughout the five Conference days. Schedule of transfer shuttle is available at the hotel reception.

**HOTEL ACCOMMODATION**
Negotiated rates have been arranged until **end of September 2019** at the following Hotels respectively:

<table>
<thead>
<tr>
<th>NAME OF HOTEL</th>
<th>LOCATION IN ABIDJAN</th>
<th>NEGOTIATED RATE (USD)</th>
<th>DISTANCE FROM VENUE (KM)</th>
<th>BOOKING WEBSITE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOFITEL HOTEL</td>
<td>Cocody</td>
<td>230 USD</td>
<td>Venue 0 km/0 minutes</td>
<td><a href="https://sofitel.accorhotels.com/gb/hotel-8844-sofitel-abidjan-hotel-ivoire/index.shtml">https://sofitel.accorhotels.com/gb/hotel-8844-sofitel-abidjan-hotel-ivoire/index.shtml</a></td>
</tr>
<tr>
<td>AZALAI HOTEL</td>
<td>Marcory</td>
<td>104 – 180 USD</td>
<td>8.6km/ 13 Minutes</td>
<td><a href="https://www.azalai.com/azalaihotelabidjan/">https://www.azalai.com/azalaihotelabidjan/</a></td>
</tr>
<tr>
<td>PALM CLUB HOTEL</td>
<td>Cocody</td>
<td>112 USD</td>
<td>4.7km / 9 Minutes</td>
<td><a href="https://www.hotelpalmclub.com/">https://www.hotelpalmclub.com/</a></td>
</tr>
<tr>
<td>SEEN HOTEL</td>
<td>Plateau</td>
<td>140 USD</td>
<td>6.4 km/ 11Minutes</td>
<td><a href="https://www.seenhotels.com/en/hotels/seen-hotel-abidjan-plateau">https://www.seenhotels.com/en/hotels/seen-hotel-abidjan-plateau</a></td>
</tr>
<tr>
<td>NOVOTEL HOTEL</td>
<td>Plateau</td>
<td>117 USD</td>
<td>6.5km / 12 Minutes</td>
<td><a href="https://www.accorhotels.com/gb/hotel-0481-novotel-abidjan/index.shtml">https://www.accorhotels.com/gb/hotel-0481-novotel-abidjan/index.shtml</a></td>
</tr>
<tr>
<td>ONOMO HOTEL</td>
<td>Airport Area</td>
<td>180 USD</td>
<td>17.4km /25 Minutes</td>
<td><a href="https://www.onomohotel.com/en/hotel/2/onomo-hotel-abidjan-airport">https://www.onomohotel.com/en/hotel/2/onomo-hotel-abidjan-airport</a></td>
</tr>
<tr>
<td>TIAMA HOTEL</td>
<td>Plateau</td>
<td>108 USD</td>
<td>5.5km / 9Minutes</td>
<td><a href="http://www.hotel.tiama.ci/">http://www.hotel.tiama.ci/</a></td>
</tr>
</tbody>
</table>

**INFORMATION HELP (and Security) DESK**
Help Desk services for basic logistics and queries will be available to the participants at the entrance of the venue. On arrival at the venue, please register and pick up your participants’ badge, the security brief and police contact note from the Help Desk.

**HEALTH AND EMERGENCY**
In the event of a medical emergency during the conference, please contact the Information Help Desk to facilitate transport to the nearest hospital. We recommend that Participants should have sufficient medical insurance plan as any medical emergency care will be paid directly by participants.

**MEALS**
Breakfast is inclusive in the negotiated room rate for all the recommended hotels. Lunch will be served at the conference venue and dinner is at the participants’ leisure. Our helpdesk will be happy to provide information on recommended venues.

**VENUE FACILITIES AND SERVICES**
All the necessary conventional conference equipment will be provided. Interpretation services (English and French Languages) will be available during the Conference.

A room will be availed for all Bilateral Meetings at the Sofitel Hotel Ivoire. Send your request to **Ms. Amenan-Kan Eve Donatienne DAGRI-POKOU (A.DAGRI-POKOU@AFDB.ORG),**

**USEFUL INFORMATION ABOUT ABIDJAN**

**Travel documents and visas:** A valid acceptable passport or travel document valid for 6 (six) months is required for travellers to Abidjan.

**Vaccination:** All travelers should present a valid yellow fever vaccination certificate on arrival.

**A yellow fever vaccination certificate is required for all visitors.** Yellow fever vaccination certificates are valid 10 days from the vaccination.

**Other vaccinations needed:** hepatitis A, hepatitis B, typhoid, yellow fever, rabies, meningitis, polio, measles, mumps and rubella (MMR), Tdap (tetanus, diphtheria and pertussis), chickenpox, shingles, pneumonia and influenza.

**Currency:** CFA BCEAO Francs - XOF is the national currency in Cote d’Ivoire and other currencies are acceptable in Cote d’Ivoire, mainly the EURO and the USD.

Exchange rate:
- 1 USD = 576.41 XOF
- 1 EUR = 655.96 XOF

Most major credit cards are accepted in top hotels in the capital and other major towns. There are ATMs at different banks in Abidjan, at the Sofitel Abidjan Hotel Ivoire and at the airport but you can mostly withdraw maximal 150 € with your visa card.

**Weather:** The average temperature in Abidjan in November is hot at 27.4 °C (81.32 °F), faintly moist with occasional rains. Afternoons can be very hot with average high temperatures reaching 30.5 °C (86.9 °F). Overnight temperatures are generally fairly hot with an average low of 24.4 °C (75.9 °F).

**IMPORTANT CONTACT / NUMBERS**

1. **Focal Point:** Logistics and Participants’ Management & Support
   - Name: Mr. Eric Ikechukwu BALOGU
   - Phone: +225 2026 4387
   - Email: E.BALOGU@AFDB.ORG

2. **Focal Point:** Accommodation and Administrative Support
   - Name: Ms. Amenan-Kan Eve Donatienne DAGRI-POKOU
   - Phone: +225 2026 5931
   - Email: A.DAGRI-POKOU@AFDB.ORG