REQUEST FOR PROPOSAL FOR SUPPLY, INSTALLATION AND MAINTENANCE OF UPS FOR AFRICAN DEVELOPMENT BANK’S EASTERN AFRICA REGION

ADB/RFP/RDGE/2019/0142

The African Development Bank (hereafter referred to as “The Bank”) wishes to invite technical and financial proposals from experienced companies for the provision of travel management services.

1) The Request for Proposals is available for downloading from this link: [http://www.afdb.org/en/about-us/corporate-procurement/procurement-notices/current-solicitations/](http://www.afdb.org/en/about-us/corporate-procurement/procurement-notices/current-solicitations/) Alternatively, the document may be obtained by sending a request to RDGE_Tender@afdb.org

2) Bidders must originate from one of the Bank’s member countries, list of which is provided at [www.afdb.org/en/countries/](https://www.afdb.org/en/countries/)

3) Evaluation will be conducted based on quality and price according to the criteria published in the Request for Proposal as outlined below:

   **Pass /Fail evaluation criteria**
   - Interested companies must originate from one of the Bank’s member countries.
   - Audited Financial Statement for the past three years (2016, 2017 and 2018 or latest)
   - Minimum annual average turnover is Kes 7,000,000
   - The bidder shall have a minimum of three years’ experience with organizations of similar size, nature and assignment.

   **Technical evaluation criteria**
   - Bidder’s Technical Response to the RFP in terms particularly the terms of reference provided in Annex 2 of the RFP.
   - Bidders Methodology, capabilities and understanding of UPS equipment.
   - Qualification and level of competency of proposed key personnel.
   - Relevant Experience of the company in similar assignments.
   - Manufacturer’s certification

4) Bidders obtaining the qualifying minimum technical score will be considered for Financial Evaluation.

5) Proposals shall be submitted in a sealed envelope (with both the technical proposal and financial proposal separate sealed envelopes), delivered at the address below by Thursday 5th September 2019, 15.00 hours. The envelopes should be clearly marked:

**SUPPLY, INSTALLATION AND MAINTENANCE OF UPS AT AFRICAN DEVELOPMENT BANK, EASTERN AFRICA REGION**

**REF: ADB/RFP/RDGE/2019/0142**

EASTERN AFRICA REGIONAL CENTER
KHUSHEE TOWERS
10 LONGONOT ROAD, UPPERCITY
P.O. BOX 4861-00200
NAIROBI.

6) The Bank will reject late proposals.

7) Bidders will be advised, in due course, of the results of the selection process.

8) Any amendment or clarifications will be provided through the website on the link provided above

9) **Bidders are encouraged to attend a pre-bid meeting that will take place on Tuesday 27th August 2019 from 10.30AM at the above address.**

10) Any Clarifications should be received before 29th August 2019 at 12.00hrs EAT.