REQUEST FOR PROPOSAL FOR PROVISION OF SECURITY SERVICES TO AFRICAN DEVELOPMENT BANK ETHIOPIA COUNTRY OFFICE

ADB/RFP/COET/2021/0001

The African Development Bank Ethiopia Country Office (hereafter referred to as “The Bank”) wishes to invite technical and financial proposals from experienced companies for the provision of security services.

1) The Request for Proposals is available for downloading from this link: http://www.afdb.org/en/about-us/corporate-procurement/procurement-notices/currentsolicitations/ Alternatively, word version of the RFP document may be obtained by sending a request to RDGE_Tender@afdb.org (note the underscore in the email address)

2) Bidders must originate from one of the Bank’s member countries, list of which is provided at www.afdb.org. https://www.afdb.org/en/countries/

3) Evaluation will be conducted based on quality and cost according to the criteria published in the Request for Proposal as outlined below:

Pass/Fail evaluation criteria
- Interested companies must originate from one of the Bank’s member countries.
- Audited Financial Statement for the past three years (2017, 2018 and 2019 or latest)
- Minimum annual average turnover is ETB 1,500,000
- The bidder shall have a minimum of three years’ experience with organizations of similar size, nature and assignment.

Technical evaluation criteria
- Methodology for implementation of services and management of the contract.
- Description of relevant experience of the bidder supported by at least three references.
- Availability and training of security personnel.
- Qualification and level of competency of proposed key personnel.
- Availability of equipment and tools for security services.
- Have a policy or provision of sustainable security services considering the environmental, economy and social aspects.

4) Bidders obtaining the qualifying minimum technical score will be considered for Financial Evaluation.

5) Proposals shall be submitted in a sealed envelope – hard copy (with technical proposal and financial proposal in separate sealed envelopes) and soft copy of the technical proposals only in a flash disk and delivered at the address below by Monday 25th January 2021, 2:00PM in the Afternoon East African Time. The envelopes should be clearly marked as follows:

African Development Bank Group
Ethiopia Country Office
Get House Building, Bole Road
Addis Ababa, Ethiopia
P.O.Box: 25543 Code 100
Tel: +251 11 5546336 or +251 911441096

6) The Bank will reject late proposals and will seek clearance of the successful bidder from the relevant Government authority before signing contract.

7) Bidders will be advised, in due course, of the results of the selection process.

8) Any amendment or clarifications will be provided through the website on the link provided above

9) Bidders are required to attend a mandatory site visit and participate in Pre-Bid conference that will take place on 13th January 2021 at 10.00AM at the above address.

10) Any request for clarifications should be received not later than 15th January 2021.