REQUEST FOR PROPOSAL FOR PROVISION OF SECURITY SERVICES TO AFRICAN DEVELOPMENT BANK’S RWANDA FIELD OFFICE PREMISES AND STAFF RESIDENCES

ADB/RFP/RWFO/2014/0175

The African Development Bank (hereafter referred to as “The Bank”) wishes to invite technical and financial proposals from experienced companies for the provision of security services.

1) The Request for Proposals is available for downloading from this link: [http://www.afdb.org/en/about-us/corporate-procurement/procurement-notices/current-solicitations/](http://www.afdb.org/en/about-us/corporate-procurement/procurement-notices/current-solicitations/) alternatively, the document may be obtained by sending a request to earctender@afdb.org

1) Bidders must originate from one of the Bank’s member countries, list of which is provided at www.afdb.org.
2) Evaluation will be conducted based on quality and price according to the criteria published in the Request for Proposal as outlined below:

Pass /Fail evaluation criteria
- Interested companies must originate from one of the Bank’s member countries.
- Audited Financial Statement for past three years (2011, 2012 and 2013) Minimum annual average turnover is RWF 50,000,000
- The bidder shall have a minimum of three years’ experience with organizations of similar size.

Technical evaluation criteria
- Methodology for implementation of services and management of the contract.
- Description of relevant experience of the bidder supported by at least three references.
- Availability and training of security personnel.
- Qualification and level of competency of proposed key personnel.
- Availability of equipment and tools for security purposes.

3) Bidders obtaining the qualifying minimum technical score will be considered for Financial Evaluation
4) The Proposals shall be submitted in sealed envelopes delivered at the address below by Monday 15th December 2014, 15.00 hours. The envelopes should be clearly marked:

PROVISION OF SECURITY SERVICES TO AFRICAN DEVELOPMENT BANK’S RWANDA FIELD OFFICE & STAFF RESIDENCES- REF: ADB/RFP/RWFO/2014/0175
RWANDA FIELD OFFICE,
GLORY HOUSE
P.O.BOX. 7329
KIGALI.

5) The Bank will reject late proposals.
6) Bidders will be advised, in due course, of the results of the selection process. Bidders are therefore advised to check the website for any change occurred

7) Any amendment or clarifications will be provided through the website on the link provided above

8) Bidders are strongly encouraged to attend an optional visit to the sites that will take place on 2nd December 2014 from 9.00AM at the above address.

9) Any request for clarifications should be received before 5th December 2014