The African Development Bank (hereafter referred to as “The Bank”) wishes to invite technical and financial proposals from experienced companies for the provision of Building Maintenance Services.

1. The Request for Proposal is available for downloading from this link [https://www.afdb.org/en/about-us/corporate-procurement](https://www.afdb.org/en/about-us/corporate-procurement). Alternatively, the document may be obtained by sending a request to tenders_rdgs@afdb.org

2. Bidders must originate from one of the Bank’s member countries, list of which is provided at [www.afdb.org](http://www.afdb.org)

3. Evaluation will be conducted based on quality and price according to the criteria published in the Invitation to Bid as outlined below:-

4. **Pass /Fail evaluation criteria**
   - Bidders must originate from one of the Bank’s member countries.
   - Provide Audited Financial Statements for past three years (2018, 2019 and 2020 or latest). Minimum annual average turnover of ZAR 3,000,000.00
   - The bidder shall have a minimum of 5 years’ experience and shall have successfully or substantially implemented as a prime contractor at least three assignments of a similar nature and complexity
   - Provide a certificate of Incorporation and all other statutory registration
   - Provide Tax clearance certificate of compliance in terms of Tax.

5. **Technical evaluation criteria**
   - Proposed methodology for implementation of building maintenance services and management of the contract
   - Relevant experience of the company, in similar assignment including:
   - Qualifications and level of competency of Supervisor to be assigned to the execution of the contract:
   - Credentials of personnel to be assigned to the execution of the contract:
   - Project Management
   - Sustainable Procurement

Bidders are strongly encouraged to attend a mandatory site visit to be held on Friday 15th October 2021 from 15:00 pm at the address below and a virtual pre-bid meeting that will take place on Monday 18th October 2021 from 10.00am using the provided parameters: [https://afdb.zoom.us/j/96793510638?pwd=ak55Yk1JVDhQdmUydmF6SlptZENiZz09](https://afdb.zoom.us/j/96793510638?pwd=ak55Yk1JVDhQdmUydmF6SlptZENiZz09)
Meeting ID: 967 9351 0638
Password: 02278198

5. Four Copies and one original of the Proposals shall be submitted in a sealed envelope (with both the technical proposal and financial proposal sealed in separate envelopes), delivered at the address below by Friday 29 October 2021, 15.00 hours. **Bidders are also requested to include a SOFT COPY (FLASH DISC) OF THE TECHNICAL PROPOSAL ONLY in the technical proposal envelop.** The envelopes should be clearly marked:

REQUEST FOR PROPOSAL FOR PROVISION OF AIR CONDITIONING EQUIPMENT MAINTENANCE FOR THE AFRICAN DEVELOPMENT BANK, SOUTHERN AFRICA REGIONAL DEVELOPMENT AND BUSINESS DELIVERY OFFICE (RDGS)
6. The Bank will reject late submitted proposals.

7. Bidders will be advised, in due course, of the results of the selection.