The African Development Bank (hereafter designated as “the Bank” or “the AfDB”) is desirous to secure the services as per above listed tenders for its Regional Office based in Pretoria, South Africa. Only legally registered companies that have competency, capacity and skills to carry out these activities are invited to bid.

1. The bid documents are on the Bank’s website, http://www.afdb.org/en/about-us/corporate-procurement/procurement-notices/current-solicitations/. Bidders may also make enquiries from tenders.sarc@afdb.org, should they encounter some problems with downloading or printing of the same bid documents. On all communications Bidders should state the bid number and its nomenclature.

2. The pre-bid conference and site visit shall be on 10th September 2015 at 10:00am at 339 Witch-Hazel Avenue, Highveld X78, Eco Park One, Centurion, 0157.

3. The Closing date for these bids is 25th September, 2015 at 15.00 hours and opening will be on the same date at 15.30 hours of South Africa local time. It is the responsibility of the Bidders to ensure that the bids reach and arrive at the Bank’s offices on time, and proof of timely mailing will not be considered by the Bank.

- The sealed bids should be deposited in the tender box installed in the Bank’s premises lobby and should be registered by the Security Personnel of the Bank. The Bank’s office premises and postal address is 339 Witch Hazel Avenue, Highveld X78, Centurion, 0157.

4. Bidders must originate from the Bank’s member countries, list of which is provided at http://www.afdb.org/en/about-us/members/ and the list is also on the bid document.

5. Submission may be made by hand or by mail and late bids shall be rejected.