REQUEST FOR PROPOSALS
N0: ADB / RFP / CORW / 2019/003
IDENTIFICATION OF OFFICE PREMISES FOR THE AFRICAN DEVELOPMENT BANK COUNTRY IN KIGALI (RWANDA)

1. The African Development Bank (Bank) hereby invites eligible Real Estate Agents or Landlords to submit closed proposals for the identification of office space for the installation of the Country office in Kigali, Rwanda.

2. Firms, Real Estate Agents constituted in accordance with the legislation of a member country, the majority of whose capital stock is held by nationals of the member countries of the Bank and having their main center of activities in the country or Individual property owners are eligible. One of these member countries, the list of which is available at www.afdb.org.

3. The Request for Proposal can be downloaded from the Bank's website at the following link: http://www.afdb.org/en/about-us/corporate-procurement/procurement-notices/current-solicitations/. Companies or groupings of companies may also obtain a copy of the document by sending a request to RDGE_Tender@afdb.org.

4. The Bank will organize a pre-bid conference that will held on 18th February 2019 from 11.00 to 12.00 noon at the address below.

5. Proposals must be submitted in French or in English, sealed and must be filed in six copies (1 original + 5 copies) by mail or by hand by 04th March 2019 at 15:00 (Kigali local time) at the address below, clearly indicating the reference of the Invitation to Tender in bold, legible and conspicuous:

Request for Proposals
Identification of Office Premises for the African Development Bank Country Offices- Kigali
Glory House Building, 3rd and 4th floors - Umuganda Boulevard
Kacyiru Road.
B.P. 7329 Kigali, Rwanda
Tel: (+250) 252 504250 / Fax: (+250) 252 504298
Email: RDGE_Tender@afdb.org

Proposals shall meet the following Eligibility and Technical criteria.

Eligibility requirements
- The Bidder is from a member country
- Services are from a member country
- The bidder has not been involved in any litigation as regards to the property being proposed
- Indicate if there is any conflict.

Technical requirements
- Location of the building
- Availability of public utilities
- Security aspects
- Environmental aspects
- IT requirements
- Legal requirements

6. Tenders received after the deadline will be rejected.
7. Proposals must be valid for a period of one hundred and twenty days (120) days from the date of submission.