African Development Bank
General Services and Procurement Department

Corporate Procurement Division
E-mail: tender@afdb.org

PROCUREMENT NOTICE:

TENDER FOR THE PROVISION OF AUDIOVISUAL AND MULTIMEDIA ACTIVITIES DURING THE ANNUAL MEETINGS 2018 – BUSAN, SOUTH KOREA
ADB-RFP-CHGS-2018-0029

1. The African Development Bank (the Bank), in the context of its 2018 Annual Meetings in Busan, South Korea from 21 du 25 May 2018, intends to select eligible of providers of audiovisual and multimedia services for media coverage of the event.

2. The requirements are divided in two (2) lots as outlined below:
   Lot 1: Services related to reporting and interviews (provision of crew and required equipment)
   Lot 2: Services related to the setup, running of a Broadcast Master Control Room, and editing suites (including TV crews and required equipment)

3. Interested bidders must originate from one of the Bank’s member countries, the list of which is provided at www.afdb.org/.

4. The scope of the project and the forms to be completed are described in the Request for Proposals (RFP) document that is available for downloading from http://www.afdb.org/en/about-us/corporate-procurement/.

5. The interested bidders are required to register at the Bank’s vendor database through https://eprocurement.afdb.org/sap/bc/webdynpro/sap/zsup_reg_submit#.

6. The Bank will organize a pre-bid conference on 13 March 2018 at 10h00 hours local time in Abidjan. Bidders may attend the pre-bid conference in person or remotely via video-conference.

7. The proposals should be submitted in sealed envelopes and delivered at the following address by Thursday 22 March 2018 at 15:00 hours, Abidjan local time.

   Corporate Procurement Division, CHGS.2
   HQ Building, South Tower, Office N° 17-S24
   Avenue Joseph Anoma
   01 BP 1387 Abidjan 01
   Cote d’Ivoire
   City: Abidjan Plateau
   Country: Cote d’Ivoire

8. The Bank will reject late bids.

9. Bidders will be advised in due time of the results of their submissions.