AFRICAN DEVELOPMENT BANK GROUP

GHANA COUNTRY OFFICE
(COGH)

Date: 26TH APRIL 2022

PROCUREMENT NOTICE

PROVISION OF CLEANING AND JANITORIAL SERVICES

AFDB/RFP/COGH/2022/003 – PROCUREMENT OF CLEANING AND JANITORIAL SERVICES FOR THE AFRICAN DEVELOPMENT BANK GHANA COUNTRY OFFICE, ACCRA

The African Development Bank (hereafter designated as “the Bank”) is desirous to secure the services as per above listed tender for its Country Office based in Accra, Ghana. Only legally registered companies that have competency, capacity and skills to carry out these activities are invited to bid.

1. The bid documents are on the Bank’s website, http://www.afdb.org/en/about-us/corporateprocurement/procurement-notices/current-solicitations/. Bidders may also make enquiries from Tender_COGH@AFDB.ORG should they encounter some problems with downloading or printing of the bid documents. On all communications, Bidders should state the bid number and its nomenclature.

2. The pre-bid meeting and site visit shall be on 10th May 2022 at 11:00am (Ghana local time) at No. 2 Rangoon Lane, Rangoon House, (3rd Floor), Cantonments, Accra near Morning Star School, Accra.

3. The Closing date for this bid is 27 May 2022 at 15.00 hours of local time in Ghana. It is the responsibility of the Bidders to ensure that the bids reach and arrive at the Bank’s office on time, as proof of timely mailing will not be considered by the Bank.

4. The sealed bids should be deposited in the tender box installed in
the Bank’s premises lobby and should be registered by the Security Personnel of the Bank. The Bank’s office premises and postal address is

**Postal Address:**

African Development Bank  
Ghana Country office  
P.M.B MB 59, Ministries  
Accra, Ghana

**Address for delivery:**

African Development Bank  
Ghana Country Office (COGH)  
No. 2 Rangoon Lane  
Rangoon House, (3rd Floor)  
Cantonments, Accra

5. Bidders must originate from the Bank’s member countries, list of which is provided at http://www.afdb.org/en/about-us/members/ and the list is also on the bid document.

6. Submission may be made by hand or by registered mail or courier and late bids shall be rejected.

7. Thank you for showing interest in doing business with the African Development Bank