



**REQUEST FOR EXPRESSIONS OF INTEREST
(INDIVIDUAL CONSULTING SERVICES)**

**COUNTRY: ZAMBIA
MINISTRY OF WATER DEVELOPMENT SANITATION AND ENVIRONMENTAL PROTECTION
INTERGRATED SMALL TOWNS WATER SUPPLY AND SANITATION PROGRAM**

Financing Agreement reference: **2000130013680**

EOI Reference No: **MWDSEP /ISTWSSP/ C/001/2020**

Project ID No.: **P -ZM -E00 - 011**

Date: **24th December 2020**

Loan Agreement: **2000200000603 and 5050200000001**

Contracting Services: **Individual Consultant**

Duration of the Contract: **4 (Four) weeks**

1. The Government of the Republic of Zambia has received funding from the African Development Bank (AfDB), the African Development Fund, Middle Income Trust Funds and Africa Growth Together Fund, in various currencies towards the cost of the Integrated Small Towns Water Supply and Sanitation Program in Four Provinces namely Luapula, Northern, Muchinga and Western Provinces. It is intended that part of the proceeds of this financing will be applied to eligible payments under the contract for provision of consultancy services – Procurement Audit under Integrated Small Towns Water Supply and Sanitation Program Integrated Small Towns Water Supply and Sanitation Program from May 2019 to December , 2020
2. The objective of the required consultancy services is to conduct a procurement performance audit of the ISTWSSP for contracts executed under the Borrower Procurement System to (i) verify the adequacy of the country/borrower procurement system used by the Client that was agreed for the implementation of the program; (ii) review procurement, contracting, and implementation processes which have been followed for contracts in the project to confirm consistency with the country procurement system and the Financing Agreement (FA); and (iii) examine MWDSEP's procurement capacity to fulfil its fiduciary mandate.
3. The MWDSEP now invites eligible consultants to indicate their interest in providing these services. Interested consultants must provide information indicating that they are qualified to perform the services. The consultant shall tackle the fundamental aspects of the transactions made under the program and financed by the Bank, with respect to the provisions of the Zambia's Public Procurement Laws and Regulations. It will mainly involve the following:
 - (i) Verifying the Compliance of the procurement process, tendering and the evaluation with the provisions of the Financing Agreement and the procurement plans, the auditor will assess:
 - compliance with the legal, institutional mandates, regulations, policies, procedures and contracts;
 - the consistency between procurement plans and actual implementation progress; and
 - effectiveness of due internal controls covering procurement planning, related solicitation methods and procedures, and execution processes including authorization, approval processes, and contract management procedures;

- (ii) Verifying conformity of technical quality and quantities delivered in accordance with the contract's conditions while ensuring reliability and integrity of financial and operational information as these relate to those deliveries, including:
 - Reasonableness of unit prices of contracts;
 - Conformity of the final contract with the approved solicitation documents, in particular with regard to the validity of Addenda, Change Orders, and any other Amendments made to the original contract during its execution; and
 - The eligibility of expenditures.
 - (iii) The risks regarding the respect of the principles of procurement, control, competences and the management capacity of the Ministry of Water Development Sanitation and Environmental Protection staff, and more generally those related to the national system
4. The Consultant performing the Procurement Audit should have wide experience in public procurement under Bank financed projects and the country/borrower procurement system with the following Qualification and Experience:
- (i) A minimum of Master's degree in a relevant field
 - (ii) At least 15years post-qualification practical experience in Procurement and Contract Management.
 - (iii) At least 10 years' experience in donor funded procurement and project procurement auditing.
 - (iv) Be familiar with African Development Bank procurement guidelines, policies and regulation and the Zambia Public Procurement guidelines.
 - (v) Should have a good report writing and communications skills.

The audit assignment is envisaged for a duration of 4 weeks.

5. Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's ***Procurement Framework, dated October 2015*** which is available on the Bank's website at <http://www.afdb.org>.
6. Interested ***consultants*** may obtain further information including **detailed Terms of Reference** at the address below during office hours (from 08:00-13:00 and 14:00-17:00 hours)
7. Sealed Expressions of interest together with (Detailed Curriculum Vitae, Academic certificates and cover letter) must be delivered to the address below by **22nd January 2021 at 10:30 hours** in sealed envelopes or sent by mail to:kennethmapani@yahoo.com and state '**Consultancy services to engage a Procurement Auditor for Integrated Small Towns Water Supply and Sanitation Program**".

**The Permanent Secretary
Ministry of Water Development, Sanitation and Environmental Protection (MWDSEP)
Mukuba Pension House, Third Floor, Dedani Kimathi Road
P.O. Box 50288
Lusaka, Zambia**

(Attention: Head-Procurement and Supplies Unit)

The deadline for bid submission is:

Date: 22nd January 2021 at 10.30hrs

Time: 10.30hrs