REQUEST FOR EXPRESSIONS OF INTEREST
AFRICAN DEVELOPMENT BANK

Permanent Address: Avenue Jean-Paul II, 01 B.P. 1387, Abidjan, Côte d’Ivoire

Making Finance Work for Africa (MFW4A) / PIFD0

1. The African Development Bank invites Individual Consultants to indicate their interest in the following assignment: Making Finance Work for Africa Partnership Coordinator.

Making Finance Work for Africa (MFW4A) is a multi-donor initiative that was established by the then G8. We aim to be a unique platform and a critical resource to government agencies, the financial industry and development partners to build deeper, more efficient, stable and inclusive financial systems capable of driving sustainable growth and resilient economies in Africa. The Partnership is based on the recognition that the financial sector is a key driver of private investment, employment generation and green growth. With a solid foundation built on experience and a network of partners, we bring together leaders from the industry, governments, development partners and academia to draw actionable insights, influence agendas and facilitate interventions in financial sector development in Africa. The Secretariat was established in 2008 to support the activities of the Partnership, and is hosted at the AfDB headquarters in Abidjan, Côte d’Ivoire. The Secretariat is headed by a Partnership Coordinator and assisted by a team of professional and support staff.

2. Individual Consultants are invited to submit their interest in providing the services as outlined in the attached Terms of Reference (ToR) by submitting their CVs detailing their qualifications, experiences, a list of references and a cover letter. Applications should be transmitted in one file only (PDF preferred), with CV no longer than three (3) pages and cover letter no longer than 1 page. Applications non-compliant with these guidelines will be rejected.

3. The eligibility criteria, the establishment of a short list and the selection procedure shall be in conformity with the Bank’s Procurement Policy and Procedure for Corporate Consultants Recruitment. Please, note that interest expressed by a Consultant does not imply any obligation on the part of the Bank to include him/her in the shortlist.

4. The duration of the mission is one (1) year (with the possibility of further renewal, based on satisfactory performance and availability of funding) and the commencement date is planned for 1 September 2022.

5. Interested Individual Consultants may obtain further information at the address below during office hours: 09.00 to 17.00 local time.
6. Expressions of interest must be delivered to the address below no later than 15th July 2022 at 17:00 local time (GMT) and mention “EOI MFW4A PARTNERSHIP COORDINATOR”.

For the attention of: Mr. Stefan NALLETAMBY
Director, Financial Sector Development
African Development Bank
PIFD0 / MFW4A
Avenue Jean-Paul II, 01 B.P. 1387, Abidjan, Côte d’Ivoire
Town: Abidjan
Country: Côte d’Ivoire
E-mail: d.ashiagbor@afdb.org (cc: a.z.ba@afdb.org / y.sanogoh@afdb.org)

Establishment of the short list

7. A shortlist of three to six individual consultants will be established at the end the request of expressions of interest. The consultants on the shortlist will be judged on the following criteria on the basis of their updated resume and cover letter.

- General Qualifications and Suitability for the Assignment: 30%
- Experience in the specific assignment described in the ToRs: 30%
- Experience with international donor agencies: 10%
- Knowledge / Experience in the Region: 15%
- Language Capacity (English / French): 15%
TERMS OF REFERENCE

1. Background and Objectives of the Partnership

Making Finance Work for Africa (MFW4A) is a multi-donor initiative that was established by the then G8. We aim to be a unique platform and a critical resource to government agencies, the financial industry and development partners to build deeper, more efficient, stable and inclusive financial systems capable of driving sustainable growth and resilient economies in Africa. The Partnership is based on the recognition that the financial sector is a key driver of private investment, employment generation and green growth. With a solid foundation built on experience and a network of partners, we bring together leaders from the industry, governments, development partners and academia to draw actionable insights, influence agendas and facilitate interventions in financial sector development in Africa.

MFW4A is supported by four partners, including the African Development Bank (AfDB), the French Development Agency (AfD), the European Investment Bank (EIB) and Afreximbank. A Secretariat was established in 2008 to support the activities of the Partnership, and is hosted at the AfDB headquarters in Abidjan, Côte d’Ivoire. The Secretariat is headed by a Partnership Coordinator and assisted by a team of professional and support staff.

A new strategy sets the framework for the direction and focus of MFW4A’s work from 2021-2023 as we evolve and transform the Partnership. At the centre of this new strategic direction is how the MFW4A can be more impactful and make finance work in response to Africa’s most pressing challenges, including poverty, gender inequality, climate change and unemployment. We will continue to work on focus areas best serving our members and the financial sector, including on (i) inclusive & alternative finance; (ii) sustainable banking; (iii) trade finance; and (iv) long-term finance.

The following are the proposed Terms of Reference for the Partnership Coordinator.

2. Length of Assignment and Location

The assignment will have duration of one (1) year, renewable for up to three (3) years upon successful completion of the assigned tasks. The duty station is based in Abidjan at the AfDB headquarters but will remain home-based as long as COVID-19 related travel restrictions apply, and Bank staff work from home.

3. Responsibilities and Duties

The Partnership Coordinator will manage the MFW4A Secretariat and will be responsible for the leadership and strategic direction of the organization and takes full managerial oversight of the operational team. The Coordinator will provide leadership and vision, oversees MFW4A’s execution of work activities against its results framework and ensures that the MFW4A Secretariat’s work remains of high quality, relevant and effective.

Working closely with the Supervisory Board chair, the Supervisory Board, the donor members, and the senior leadership of the AfDB’s Financial Sector Development Department. The Coordinator will ensure that MFW4A remains relevant and is strategically managed with innovative, yet attainable, goals and objectives. The Coordinator will have the trust and confidence of a committed and active Supervisory Board, ensuring that the
MFW4A’s three-year strategy framework, dynamic portfolio of initiatives, fundraising engagement, and visibility are achieved.

The Partnership Coordinator’s main duties and responsibilities will include:

- Provide vision and leadership for MFW4A going forward in order to catalyse financial sector development;
- Secure immediate funding through renewal of commitments of current MFW4A donor members to provide resources needed to effect the transition;
- Guide resource mobilization efforts and membership drive to secure contributions from new and influential organisations to ensure long-term financial sustainability of the Partnership;
- Inspire and collaborate with MFW4A’s stakeholders, external partners, and other relevant market players to meet the challenge of scaling-up and deepening financial sectors and issues related to sustainable finance, long-term finance, trade finance and inclusive finance;
- Lead the implementation of the MFW4A’s 2021-2023 strategy, its related work programmes as well as a mid-term evaluation to assess the strategy’s impact and ensure its continued relevance. Forge a vision and a strategy for MFW4A beyond 2023;
- Prepare and propose the Secretariat’s annual work plan and budget and set priorities and objectives on the basis of the approved work plan;
- Work closely with MFW4A’s Supervisory Board and with African Development Bank leadership on strategic decisions, mission, governance, policy, and strategy;
- Hire, manage and retain staff; motivate the MFW4A Secretariat team to deliver high quality results and exceed the expectations of donor members and African’s partners;
- Manage the MFW4A Secretariat’s financial performance, productivity, efficiency, and internal controls; ensure appropriate execution of work plan and that resources (both human and financial) are efficiently allocated to optimize impact; and
- Serve as MFW4A’s principal spokesperson by clearly articulating its broad goals and objectives, and by acting as a strong enabling, but objective voice on key issues related to financial sectors in Africa.

4. Reporting

The Partnership Coordinator will report to the AfDB, but will be accountable to the MFW4A Supervisory Board for carrying out the activities in accordance with the Charter as well as further guidance provided by the Supervisory Board.

The Partnership Coordinator will report to the Director, Financial Sector Development Department of the AfDB (PIFD) on daily administrative activities including fiduciary oversight of the Secretariat.

For technical and policy matters, s/he will report to the MFW4A Supervisory Board. The Partnership Coordinator has direct supervisory responsibility for all Secretariat personnel hired by the AfDB.
5. **Selection Criteria for the Partnership Coordinator**

- S/he must have at least a Master’s Degree in Economics, Finance, Business Administration or related fields with a minimum of 10 years of relevant experience with a strong emphasis on financial sector development issues;

- S/he must have demonstrated experience working on policy and programmatic issues with the public, private sector and international organizations in at least one of the following areas: sustainable and responsible finance, inclusive and gender finance, long-term finance, trade finance and capital markets;

- S/he must have direct experience in resource mobilization, and have a network of contacts in the private, public and philanthropic sphere that can be leveraged to build partnerships;

- S/he should have entrepreneurial energy with good management and diplomatic skills and technical competence in the area of program objectives;

- S/he should have the ability to maintain good working relationships with development partners, countries, the private sector and other stakeholders; organise and facilitate contacts and meetings;

- S/he should have good small team management skills, be able to build and maintain high performance teams, demonstrate strong interpersonal skills, analytical and excellent communication and writing skills, including the ability to prepare reports, conduct surveys and analysis, and make presentations;

- S/he should be familiar with project cycle activities and policy formulation in the financial sector and have a good knowledge and understanding of the activities, policies and procedures of multilateral and bilateral institutions; and

- S/he should be familiar with standard software applications and be able to communicate and write effectively in French and English.