REQUEST FOR EXPRESSIONS OF INTEREST

“SENIOR WEB AND GRAPHIC DESIGN AND DRUPAL THEMER”

AFRICAN DEVELOPMENT BANK
Avenue Joseph Anoma, 01 B.P. 1387, Abidjan, CÔTE D'IVOIRE

Corporate IT Services Department (CHIS)
E-mail: IT_Recruitment@AFDB.ORG
Telephone: (+225) 27 20 26 22 61/ (+225) 27 20 26 25 83

1. The African Development Bank hereby invites Individual Consultants to indicate their interest in the following Assignment: Senior Web, Graphic Design and Drupal Themer.

2. The main objective will be to provide technical expertise in the user interface design, development, graphic content creation, maintenance, and support of Drupal-based applications/microsites related to Program WAKANDA (SAP Transformation and Business Process Reengineering projects). The consultant will be required to gather and analyze requirements, design all or selected components of the actual portal, propose pages and section design, document components and applications. The selected Individual Consultant will be also a graphic designer

The consultant’s duties will be as follows:

- The design, creation, testing, implementation, and support of portal sections and microsites.
- The Handling of the maintenance of the actual portal.
- Integrate the portal with other technologies
- Makes recommendations towards the development of new communication material or reuse of existing ones.
- Provide peer-to-peer Quality Assurance of developed applications/microsites to development standards and requirements specifications
- Use appropriate tools to make finished web material available on a web server.
- Anticipate the WAKANDA team requirements, implement additional feedback and data gathering mechanisms where required.
- Select and use appropriate tools and techniques to provide interfaces to new and existing portal modules and advise the department on technical matters relating to such interfaces.
- Liaise with the Communication Department on all aspects of branding, from fundamental principles to implementation details.
- Provide guidance and assistance to the WAKANDA team members in any aspect of communication, design, creation, testing, and documentation.
- Provide full documentation, all source codes, and all design artifacts upon completion of the assignment.
- Help improve the Portal look and feel.
- Train and ensure proper knowledge transfer to Bank staff.

3. Required skills and qualifications:

- At least Master’s degree or equivalent in computer science, software development.
- At least 5 years’ experience in web development, graphic design, layout, scripting, programming, etc
• Expertise in web design using HTML, CSS and JavaScript
• Expertise in Drupal (Module Development and Theming)
• Practical experience in graphics creation, multimedia creation.
• Strong knowledge of Adobe Suite
• Solid understanding of navigation and GUI for maximizing usability.
• Strong knowledge of image manipulation
• Good interpersonal skills.
• Excellent written and oral communication skills. Fluency in English is mandatory.
• Good knowledge about guidelines for website accessibility

4. The Corporate Information Technology Services Department (CHIS) invites Individual Consultants to indicate their interest in providing the above-described services. Interested Consultants shall provide information on their qualifications and experience demonstrating their ability to undertake this Assignment (CV, documents, reference to similar services, experience in similar assignments, etc.).

5. The eligibility criteria, the establishment of a short list and the selection procedures shall be in conformity with the Bank’s procedures for the acquisition of consulting services funded by the administrative or capital expenditure. Please, note that interest expressed by a consultant does not imply any obligation on the part of the Bank to include him/her in the shortlist.

6. The duration of services is twelve (12) months, and the estimated starting date is 15 August 2022.

7. Interested Individual Consultants may obtain further information at the address below during the Bank’s working hours: from 08:00 to 17:00 hours, Abidjan Local Time.

8. Expressions of interest must be received by email at the address below no later than Wednesday, 13 July 2022 at 17:00 hours, Abidjan local time and specifically mentioning “Expression of Interest – Senior Web, Graphic Design and Drupal Themer”.

For the attention of: IT Recruitment Team
African Development Bank
Corporate IT Services Department (CHIS)
Avenue Joseph Anoma, 01 B.P. 1387,
Abidjan, CÔTE d'IVOIRE
Tel : (+225) 27 20 26 22 61
Email : IT_Recruitment@AFDB.ORG

9. ESTABLISHMENT OF THE SHORT LIST
A shortlist of three to six individual consultants will be established at the end the request of expressions of interest. The consultants on the shortlist will be judged on the following criteria on the basis of their updated resume.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Weight</th>
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<tbody>
<tr>
<td>Level of education in general</td>
<td>20%</td>
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<tr>
<td>Educational level compared to the field of mission</td>
<td>20%</td>
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<tr>
<td>Years of experience in general</td>
<td>20%</td>
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<tr>
<td>Number of years of experience relevant to the mission</td>
<td>40%</td>
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