REQUEST FOR EXPRESSIONS OF INTEREST

AFRICAN DEVELOPMENT BANK

Power, Energy, Climate Change and Green Growth Complex
Renewable Energy, Energy Efficiency and clean Cooking Department

Individual Medium-term Consultant

1. The African Development Bank (the AfDB or the “Bank”) hereby invites individual consultants to express their interest in the following assignment: Support for Energy Access and Decentralized Renewable Energy Projects (the “Assignment”).

2. The consultant selected for the Assignment will be expected to work on all relevant workstreams associated with Energy Access and Decentralized Renewable Energy programs and projects. The Consultant will support the projects all the way through the Bank’s project lifecycle including resource mobilization from donors and climate finance funds. The Consultant will work closely with the Renewable Energy Division team. The TOR of the Assignment is provided as Appendix I.

3. Interested individual consultants must provide information indicating that they are qualified to perform the services envisaged under the Assignment (documents referencing past relevant experience, etc.). Interested parties are requested to submit Expressions of Interest (EOI) comprising their curriculum vitae (CV) in the format contained in Appendix II, along with any additional and relevant supporting documentation.

4. Eligibility criteria, establishment of the shortlist and the selection procedure shall be in accordance with the “Rules and Procedures for the Use of Consultants”. Please note that interest expressed by an individual does not imply any obligation on the part of the Bank to include the individual in the shortlist.

5. The expected duration of the Assignment is 6 months (with possibility for extension). The Commencement Date is anticipated as 1 November 2020.
Interested individuals may obtain further information at the email addresses below during office hours: 09:00 – 17:00 GMT. For the EOI to be considered, the consultant needs to be registered in the AfDB DACON Consultant Database by following the link: https://www.afdb.org/fr/projects-and-operations/procurement/consultancy-services-e-consultant/

Expressions of interest must be received in electronic form to the email addresses below no later than 9 October 2020 at 23:59 GMT and specifically mentioning: “Expression of Interest Support for Energy Access and Decentralized Renewable Energy Projects”

Fatma BEN ABDA
Principal Distributed Energy Solutions Officer
Renewable Energy – Power, Energy, Climate and Green Growth
African Development Bank Group

E-mail: f.benabda@afdb.org | j.cunha@afdb.org

A shortlist of three to six individual consultants will be established at the end of the request of expressions of interest. The consultants on the shortlist will be evaluated on the following criteria:

- General qualifications and adequacy for the assignment to be undertaken (30%)
- Similar experience in the area of expertise of the assignment (50%)
- Experience with the Bank and/or multilateral development organizations (10%)
- Language proficiency (05%)
- Knowledge of the region (05%)
APPENDIX 1:
TERMS OF REFERENCE
Support for Energy Access and Decentralized Renewable Energy Projects
Renewable Energy, Energy Efficiency and clean Cooking Department
Medium-Term Individual Consultant

1. BACKGROUND

1.1. The Power, Energy, Climate Change and Green Growth Sector Complex (PEVP) of the African Development Bank (the AfDB or the “Bank”) has the purpose to fulfil the objectives of “Light Up and Power Africa”. This includes the objective of achieving universal access to energy by 2025 across Africa. PEVP oversees strategy and policy development in the energy systems space; builds alignment across stakeholders and represents the Bank with external stakeholders; originates projects, develops new, innovative financing instruments; and ensures delivery of the “Light Up and Power Africa” agenda.

1.2. Within PEVP, the Renewable Energy and Energy Efficiency Department (PERN or the “Department”) has the broad objective of encouraging the development of renewable energy solutions on the African continent and promoting energy efficiency and clean cooking. The PERN team works with the Bank’s development partners, member country governments, and project sponsors/investors to facilitate the rollout of renewable energy, energy efficiency, and clean cooking solutions that deliver positive and measurable climate, economic, and energy access results.

1.3. In alignment with the objectives of the New Deal on Energy for Africa (NDEA), the Bank has been increasingly active in supporting the deployment of off-grid sustainable energy solutions. Over the past two years, the Bank has, among other milestones: (i) converted the Sustainable Energy Fund for Africa (SEFA) into a concessional finance facility with a target size of USD 500 million; (ii) operationalized the Facility for Energy Inclusion (FEI), a target USD 500 million debt platform for small- to medium-scale renewable energy projects, with dedicated windows for off-grid solutions such as solar home systems and green mini-grid/captive power projects; and (iii) the Distributed Energy Service Companies (DESCOs) Financing Programme, a joint initiative between the Bank and the European Union (EU) that leverages the credit enhancement mechanisms of the Bank to crowd local financial institutions into the burgeoning off-grid solar sector in Sub-Saharan Africa.

2. OBJECTIVE

2.1. PERN is requesting the services of an individual consultant (the “Consultant”) to provide support to the Department on the full range of tasks and workstreams associated with developing and implementing the Department’s portfolio and pipeline of energy access and decentralized renewable energy initiatives, with an emphasis on supporting the implementation of the DESCOS Financing Programme (the “Assignment”).

3. TASKS, RESPONSIBILITIES AND DELIVERABLES

3.1. The services expected to be provided in the context of this Assignment include, but are not limited to:

3.1.1. Supporting the implementation of the DESCOS Financing Programme, which entails:
• supporting business development activities as it relates to originating new transactions and raising awareness amongst internal and external stakeholders;
• Participate in due diligence missions and provide technical support in negotiations with project developers, sponsors, and financiers to facilitate the financial closing of transactions and implement projects;
• Review and analyze financial statements and financial projects/models;
• participating in the development, structuring and processing of projects to be considered for support through the DESCOs Financing Programme;
• working with development partners to scale up the DESCOs Financing Programme, which entails coordinating and drafting funding proposals;
• supporting monitoring and evaluation activities; and
• prepare the program financial and impact indicators reports;
• developing knowledge products on the off-grid solar sector in Africa.

3.1.2. Supporting the development and implementation of other initiatives in PERN’s remit, notably SEFA, which includes:

• serving as a point of contact with partners on selected energy access projects;
• liaising and coordinating with co-financiers, including international donors, development finance institutions (DFIs), and private sector investors;
• drafting funding proposals, investment pitches, memoranda, and slide decks for internal and external use;
• assessing the financial and commercial viability of initiatives and/or their underlying transactions;
• coordinating internal processes as they relate to seeking the Bank’s approval for committing funds to an initiative or for the underlying transactions of an initiative;

3.1.3. Contributing to the drafting of investment and technical assistance proposals by engaging with the Bank’s clients and co-financing partners, among other stakeholders, to process investment and technical assistance operations.

3.1.4. Any other tasks as determined and assigned by PERN or PEVP management.

4. DURATION AND LOCATION OF THE ASSIGNMENT

4.1. The assignment will be for 6 working months. An extension could be considered subject to performance and availability of funds.

4.2. The commencement date is expected to be 1 November 2020.

4.3. The Consultant will be based at the Bank’s Office in Nairobi, Kenya and requires regular full-time presence in the Bank’s offices. Field missions might occasionally be required.

5. QUALIFICATIONS

The candidate shall meet the following minimum requirements:

• Citizenship of a member country of the AfDB (regional or non-regional).
• A minimum of a Master’s degree or equivalent in Economics, International Development, Business Administration, Finance, Energy or any other relevant discipline.
• At least five years and a maximum of eight years of work experience with a relevant, multidisciplinary background.
• Prior experience working in African or emerging markets.
• Demonstrated experience in project management, as well as on development, economic and finance issues, especially as it relates to the energy/power sector and/or crowding in private sector investment into energy and infrastructure projects.
• An understanding of the nuances of financing and deploying off-grid energy solutions (such as solar home systems and mini-grids) in the African context.
• Experience in the private equity and/or financial sectors, as well as experience analyzing and compiling financial models, would be considered an advantage.
• Excellent quantitative and qualitative research and analysis skills, especially on economic, energy, and financial topics/issues.
• Proven ability to write comprehensive reports, proposals and other relevant documentation under time pressure.
• Credit and data analysis skills would be considered an advantage.
• Excellent written and verbal communication skills in English and good knowledge in French. Bilingual fluency in English and French would be considered an advantage.
• Demonstrated strong technical and analytical skills; dynamism; results-orientation; and problem-solving capability.
• Working knowledge of Microsoft operating systems (PowerPoint, Word, and Excel).
• Knowledge and understanding of AfDB administrative and operational procedures is an advantage.

6. REMUNERATION

Remuneration will be based on budget available for this position and not exceed the thresholds provided in the Consultant’s experience and the Bank’s Guidelines on Individual Consultants Remuneration.

Please attach an updated Curriculum vitae on the basis of the template attached.
APPENDIX II: MODEL CURRICULUM VITAE (CV)

Title of the Assignment:

Department:

Surname: First Name:

Birth Date: Nationality:

Address: Country:

Telephone: E-mail:

<table>
<thead>
<tr>
<th>Are any of your family members (spouse/partner, father/mother, Brother/sister, Son/daughter, etc. * employed in the African Development Bank?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
<th>Organization Unit</th>
<th>Place of Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Language Level</th>
<th>Read</th>
<th>Written</th>
<th>Spoken</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fair</td>
<td>Fair</td>
<td>Fair</td>
</tr>
<tr>
<td></td>
<td>Good</td>
<td>Good</td>
<td>Good</td>
</tr>
<tr>
<td></td>
<td>Excellent</td>
<td>Excellent</td>
<td>Excellent</td>
</tr>
<tr>
<td>French</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fair</td>
<td>Fair</td>
<td>Fair</td>
</tr>
<tr>
<td></td>
<td>Good</td>
<td>Good</td>
<td>Good</td>
</tr>
<tr>
<td></td>
<td>Excellent</td>
<td>Excellent</td>
<td>Excellent</td>
</tr>
<tr>
<td>Other (specify)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fair</td>
<td>Fair</td>
<td>Fair</td>
</tr>
<tr>
<td></td>
<td>Good</td>
<td>Good</td>
<td>Good</td>
</tr>
<tr>
<td></td>
<td>Excellent</td>
<td>Excellent</td>
<td>Excellent</td>
</tr>
</tbody>
</table>
**Key Qualifications:**

Please provide (i) a summary of your experience and training highlighting the most relevant for the proposed assignment, and (ii) the responsibilities which you exercised. Utilize one half-page maximum.

**Education (University Level and above only):**

<table>
<thead>
<tr>
<th>Name of University - City - Country</th>
<th>Period</th>
<th>Diploma Obtained</th>
<th>Main Topic / Major</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>From</td>
<td>To</td>
<td></td>
</tr>
</tbody>
</table>

**Professional Training:**

<table>
<thead>
<tr>
<th>Name of Training Institution - City - Country</th>
<th>Type of Training</th>
<th>Period</th>
<th>Certificates or Diploma Obtained</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>From</td>
<td>From</td>
</tr>
</tbody>
</table>

**Employment Record:**

Beginning with your most recent employment, please indicate:
- Name of the Employer
- Type of Activity/Business of the Employer
- Title / Function
- Place of Employment
- Brief Description (three lines maximum) of main accomplishments and responsibilities

Reference:

Please indicate the name and address of three persons with no family relationship with yourself, familiar with your character and titles.

I hereby certify that the responses which I provided above are all, to the best of my knowledge, true, complete and accurate. I acknowledge that an inaccurate statement or essential omission in a personal declaration or another document required by the African Development Bank might result in the rejection of my application, termination of my Contract or any other administrative sanction by the Bank. The African Development Bank may verify any statements which I made in this application.

Date: ____________

Signature: